

REQUEST FOR PROPOSAL

FOR

DESIGN BUILD OF A NEW SAVANNAH SPEECH AND HEARING CENTER

FOR THE HOSPITAL AUTHORITY

RFP NO. 18-0097-1

PRE-PROPOSAL CONFERENCE: OCTOBER 15, 2018 2:00 P.M.
PURCHASING AND CONTRACTING CONFERENCE ROOM

PROPOSAL RECEIPT BY: NOVEMBER 1, 2018 AT 5:00 P.M.

DOCUMENT CHECK LIST

The following documents, when marked, are contained in and made a part of this Package or are required to be submitted with the proposal. It is the responsibility of the Proposer to read, complete and sign, where indicated, and return these documents with his/her Proposal. FAILURE TO DO SO MAY BE CAUSE FOR DISQUALIFYING THE PROPOSAL.

X GENERAL INFORMATION

X PROPOSAL

X LEGAL NOTICE

X ATTACHMENTS: A. DRUG FREE WORKPLACE; B. NONDISCRIMINATION STATEMENT; C. DISCLOSURE OF RESPONSIBILITY STATEMENT; D. CONTRACTOR AFFIDAVIT/AGREEMENT; E. SAVE FORM; F. DEBARMENT FORM; G. M/WBE PARTICIPATION FORM; H. LOBBYING

COUNTY TAX CERTIFICATE REQUIREMENT: Contractor must supply a copy of their Tax Certificate as proof of payment of the occupational tax where their office is located.

CURRENT TAX CERTIFICATE NUMBER _____
CITY _____
COUNTY _____
OTHER _____

RECEIPT IS HEREBY ACKNOWLEDGED OF ADDENDA NUMBERS _____

The undersigned proposer certifies that he/she has received the above listed and marked documents and acknowledges that his/her failure to return each, completed and signed as required, may be cause for disqualifying his/her proposal.

BY: _____
SIGNATURE:

DATE:

GENERAL INFORMATION FOR REQUEST FOR PROPOSALS

This is an invitation to submit a proposal to provide **DESIGN BUILD SERVICES FOR CONSTRUCTION OF THE SAVANNAH SPEECH AND HEARING CENTER FOR THE CHATHAM COUNTY HOSPITAL AUTHORITY** as described herein. Sealed proposals will be received at the Office of the Chatham County Purchasing Director, **1117 EISENHOWER DRIVE, SUITE C, SAVANNAH, GEORGIA 31406** up to **5:00 P.M., on NOVEMBER 1, 2018, (LOCAL TIME)**. The HOSPITAL AUTHORITY reserves the right to reject any and all proposals and to waive formalities.

Instructions for preparation and submission of a proposal are contained in the Request for Proposal package. Please note that specific forms for submission of a proposal are required. Proposals must be typed or printed in ink.

A Pre-Proposal Conference has been scheduled for **Monday, October 15, 2018 at 2:00 P.M.** in the Purchasing and Contracting Conference Room 1117 Eisenhower Drive Suite C to discuss the specifications and resolve any questions and/or misunderstanding that may arise. Representatives from the Chatham County Hospital Authority and Chatham County Purchasing will be in attendance.

Any changes to the conditions and specifications must be in the form of a written addendum to be valid; therefore, the Purchasing Director will issue a written addendum to document approved changes.

The Chatham County Hospital Authority has an equal opportunity procurement policy. The Chatham County Hospital Authority seeks to ensure that all segments of the business community have access to providing services needed by Hospital Authority programs. The Hospital Authority affirmatively works to encourage utilization of disadvantaged and minority business enterprises in our procurement activities. The Hospital Authority provides equal opportunity for all businesses and does not discriminate against any persons or businesses regardless of race, color, religion, age, sex, national origin or handicap. The Hospital Authority expects its contractors to make maximum feasible use of minority businesses and qualified minority employees. The terms "disadvantaged business", "minority business enterprise", and "minority person" are more specifically defined and explained in the Chatham County Purchasing Ordinance.

SECTION I INSTRUCTIONS TO PROPOSERS

- 1.1 PURPOSE:** The purpose of this document is to provide general and specific information for use in submitting a proposal to supply the Chatham County Hospital Authority with services as described herein. All proposals are governed by the Code of Chatham County, Chapter 4, Article IV, and the laws of the State of Georgia.

- 1.2 **INFORMATION OR CLARIFICATION:** For information concerning this solicitation, contact Robert Marshall at (912) 790-1622. Such contact shall be for clarification purposes only. Material change, if any to the scope of services or proposal procedures will be only transmitted by written addendum. It is the proposers' responsibility to check the website to determine if any addenda have been issued.

All questions must be submitted in writing to the Purchasing & Contracting Department, 1117 Eisenhower Drive, Suite C, Savannah, GA 31406, Attn: Robert Marshall. Questions should be emailed to rmarshall@chathamcounty.org. Questions of a material nature must be received prior to the cut-off date specified in the solicitation schedule. If no cut-off date is listed, the deadline for questions shall be 5:00 p.m. one week prior to the deadline for receipt of proposals. The entire proposal must be submitted in accordance with the Instructions to Bidder/Proposers contained in this solicitation.

- 1.3 **ELIGIBILITY:** To be eligible for a resulting contract (s) in responding to this solicitation, the proposing firm must demonstrate that they, or the principals assigned to the project, have successfully completed services, similar to those specified in the Scope of Services.

1.4 **HOW TO PREPARE PROPOSALS: All proposals shall be:**

- A. Prepared on the forms enclosed unless otherwise prescribed, and **all documents must be submitted.**
- B. Typewritten or completed with pen black or blue ink, signed by the business owner or authorized representative, with all corrections initialed and dated by the official signing the proposal. ALL SIGNATURE SPACES MUST BE SIGNED.

Proposers are encouraged to review carefully all provisions and attachments of this document prior to submission. Each proposal constitutes an offer and may not be withdrawn except as provided.

1.5 **HOW TO SUBMIT PROPOSALS: All proposals shall be:**

- A. Submitted in a sealed opaque enveloped, plainly marked **Design Build Services for Construction of the Savannah Speech and Hearing Center for the Chatham County Hospital Authority RFP NO. 18-0097-1**
- B. Mailed or hand delivered as follows in a sufficient time to ensure receipt by the Purchasing Director on or before time and date specified above.

Chatham County Purchasing and Contracting
1117 Eisenhower Drive, Suite C
Savannah, Georgia 31406

C. **Each proposal must be submitted in one (1) original and six (6) copies to:**
Chatham County Purchasing and Contracting
Attn: Robert Marshall, Senior Procurement Specialist
1117 Eisenhower Drive, Suite C, Savannah, GA 31406

D. **An electronic proposal shall also be submitted either on CD or a flash drive.**

1.6 **HOW TO SUBMIT AN OBJECTION:** Objections from Offerors to this Request for Proposals and/or these specifications should be brought to the attention of the County Purchasing Director in the following manner:

- A. When a pre-proposal conference is not scheduled, the Proposer shall object in writing not less than five (5) days prior to the date for submission.
- B. The objections contemplated must pertain both to form and substance of the Request for Proposal documents. Failure to object in accordance with the above procedure will constitute a waiver on the part of the business to protest this Request for Proposal.

1.7 **FORMAT FOR RESPONSES:** To be considered, contractors must submit a complete response to the Request for Proposal. To assure a uniform review process and obtain the maximum degree of comparability, each proposal shall include all content in the requested order listed in Section II with signatures and required attachments.

1.8 **ERRORS IN PROPOSALS:** Proposers or their authorized representatives are expected to fully inform themselves as to the conditions, requirements, and specifications before submitting proposals. Failure to do so will be at the Proposer's own risk.

1.9 **STANDARDS FOR ACCEPTANCE OF PROPOSERS FOR CONTRACT AWARD:** The Chatham County Hospital Authority reserves the right to reject any or all Proposals and to waive any irregularities or technicalities in Proposals received whenever such rejection or waiver is in the best interest of the Hospital Authority. The Hospital Authority reserves the right to reject the Offer of a Proposer who has previously failed to perform properly or complete on time contracts of a similar nature, whom investigation shows is not in a position to perform the contract.

1.10 **DEFINITION OF TERMS:**

PROPOSER: Whenever the term "Proposer" is used it shall encompass the "person", "business", "firm", or other party submitting a proposal to The Chatham County Hospital Authority in such capacity before a contract has been entered into between such party and the Hospital Authority. The term "offeror" shall also have the same meaning.

CONTRACTOR: Contractor or subcontractor means any person, firm, or business having a contract with Chatham County Hospital Authority. The Contractor of goods, material, equipment or services certifies that the firm will follow equal employment

opportunity practices in connection with the awarded contract as more fully specified in the contract documents. The term "Provider" shall have the same meaning as "Contractor" in that the "Provider" will have a contract with to provide the required services.

- 1.11 **COMPLIANCE WITH LAWS:** The Provider shall obtain and maintain all licenses, permits, liability insurance, workman's compensation insurance and comply with any and all other standards or regulations required by federal, state or County statute, ordinances and rules during the performance of any contract between the Proposer and the Hospital Authority. Any such requirement specifically set forth in any contract document between the Proposer and the Chatham County Hospital Authority shall be supplementary to this section and not in substitution thereof.
- 1.12 **LOCAL PREFERENCE:** The Provider agrees to follow the local preference guidelines as specified in the contract documents, which state "The PROVIDER hereby agrees, as part of the consideration to The Chatham County Hospital Authority for making this Contract, that the PROVIDER in the carrying out of this contract will give the citizens of Chatham County preference for employment to perform all labor required by this contract; that the rate of wages to be paid shall not be less than legally required; and that in the purchase of materials to be used in the Work of the Project, preference shall be given to sources from within Chatham County to the maximum extent possible. The PROVIDER will cause the forgoing provisions to be inserted in all subcontracts so that provisions will be binding upon each subcontractor."
- 1.13 **SPECIFICATIONS:** Any obvious error or omission in specifications shall not inure to the benefit of the Proposer but shall put the Proposer on notice to inquire of or identify the same to the Hospital Authority.
- 1.14 **MULTIPLE PROPOSALS:** No Proposer will be allowed to submit more than one offer. Any alternate proposals must be brought to the Purchasing Director's attention during the Pre-proposal Conference or submitted in writing at least seven (7) days preceding the date for submission of proposals.
- 1.15 **GEORGIA OPEN RECORDS ACT:** The responses will become part of the County's official files without any obligation on the County's part. Ownership of all data, materials, and documentation prepared for and submitted to Chatham County Hospital Authority in response to a solicitation, regardless of type, shall belong exclusively to the Hospital Authority and will be considered a record prepared and maintained or received in the course of operations of public office or agency and is subject to public inspection in accordance with the Georgia Open Records Act, Official Code of Georgia Annotated, Section 50-18-070, et. Seq., unless otherwise provided by law.
- 1.16 **GEORGIA TRADE SECRET ACT OF 1990:** In the event that a Proposer submits secret information to the Hospital Authority, the information must be clearly labeled as a "Trade Secret". The Hospital Authority will maintain the confidentiality of such trade secrets to the extent provided by law.

- 1.17 **CONTRACTOR RECORDS:** The Georgia Open Records Act is applicable to the records of all contractors and subcontractors under contract with the Chatham County Hospital Authority. This applies to those specific contracts currently in effect and those which have been completed or closed up to three (3) years following completion.
- 1.18 **NO EXCLUSIVE CONTRACT/ADDITIONAL SERVICES:** Contractor agrees and understands that the contract shall not be construed as an exclusive arrangement and further agrees that the Hospital Authority may, at any time, secure similar or identical services at its sole option.
- 1.19 **OFFERS TO BE FIRM:** The proposer **warrants** that terms and conditions quoted in his offer will be firm for acceptance for a period of one hundred twenty (120) days from proposal submitted, unless otherwise stated in the proposal in order to provide the Evaluation Team time to review all proposals.
- 1.20 **COMPLETENESS:** All information required by Request for Proposals must be completed and submitted to constitute a proper proposal. The Chatham County Hospital Authority shall have sole discretion in evaluating qualifications and responses or respondents.
- 1.21 **DEBARRED FIRMS, INDICTMENTS AND PENDING LITIGATION:** Any potential proposer/firm listed on the Federal, State of Georgia or any government entity, Excluded Parties Listing (Barred from doing business) **will not** be considered for contract award. Proposers **shall** disclose any record of pending criminal violations (Indictment) and/or convictions, pending lawsuits, etc., and any actions that may be a conflict of interest occurring within the last five (5) years. Any proposer/firm previously defaulting or terminating a contract with the County will not be considered.

**** All proposers are to read and complete the Disclosure of Responsibility Statement enclosed as an Attachment to be returned with response. Failure to do so may result in your solicitation response being rejected as non-responsive.**

Proposer acknowledges that in performing contract for the Hospital Authority, proposer shall not utilize any firms that have been a party of any of the above actions. If proposer has engaged any firm to work on this contract or project that is later debarred, Proposer shall sever its relationship with that firm with respect to this contract.

- 1.22 **MINORITY- WOMEN BUSINESS ENTERPRISE PARTICIPATION:** It is the desire of the Chatham County Hospital Authority to increase the participation of minority (MBE) and women-owned (WBE) business in its contracting and procurement programs. The Hospital Authority is committed to a policy of equitable participation for these firms by setting goals for each contract. Bidder/proposers are requested to include in their proposals a narrative describing their past accomplishment and intended actions in this area. If bidder/proposers are considering minority or women owned enterprise participation in their proposal, those firms, and their specific duties must be identified in

their proposal along with the percentage(s) and dollar amount awarded to the M/WBE firm.

If the awarded contractor/vendor is claiming minority status, the contractor/vendor shall apply for certification by Chatham County, Georgia to the Office of Minority Business Coordinator. The Minority Business Coordinator will provide documentation of application status once approved or disapproved by Chatham County. Certification by any other government entity is acceptable if current copy of the certification is provided with this solicitation. For additional information concerning Chatham County's M/WBE policy, please call Connell Heyward at 912-652-7860.

1.23 LOBBYING ACTIVITIES: During the request for proposal process and subsequent evaluation and award process, proposers shall have no discussions with Authority members, elected officials or County management staff and employees. Proposers are required to sign the lobbying affidavit included in the RFP package. All contact must be through the Purchasing & Contracting Office. The primary Purchasing contact is Robert Marshall, rmarshall@chathamcounty.org or 912-790-1622.

1.24 LIABILITY PROVISIONS: Where proposers are required to enter or go onto Hospital Authority property to take measurements or gather other information in order to prepare the proposal as requested by the Authority, the proposer shall be liable for any injury, damage or loss occasioned by negligence of the proposer, his agent, or any person the proposer has designated to prepare the Offer and shall indemnify and hold harmless the Hospital Authority from any liability arising therefrom. The contract document specifies the liability provisions required of the successful proposer in order to be awarded a contract with Chatham County Hospital Authority.

1.25 CERTIFICATION OF INDEPENDENT PRICE DETERMINATION: By submission of this offer, the offer certifies, and in the case of a joint proposal each party thereto as to its own organization, that in connection with this procurement:

1. The prices in this offer have been arrived at independently, without consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other proposer or with any competitor;
2. Unless otherwise required by law, the prices which have been quoted in this proposal have not been knowingly disclosed by the proposer and will not knowingly be disclosed by the proposer prior to opening, directly or indirectly to any other competitor; and;
3. No attempt made or will be made by the proposer to induce any other person or firm to submit or not to submit a proposal for the purpose or restricting competition.

- 1.26 **AWARD OF CONTRACT:** The contract, if awarded, will be awarded to the responsible proposer whose proposal will be most advantageous to The Chatham County Hospital Authority, price and other factors considered.
- 1.27 **TERM OF CONTRACT:** The contract term will be negotiated with the successful contractor.
- 1.28 **PROCUREMENT PROTESTS:** Objections and protest to any portion of the procurement process or actions of the County or Hospital Authority staff may be filed with the Purchasing Director for review and resolution.
- 1.29 **QUALIFICATION OF BUSINESS (RESPONSIBLE OR PROPOSER):** A responsible bidder or proposer is defined as one who meets, or by the date of the proposal acceptance can meet, all requirements for licensing, insurance, and service contained within this Invitation for Bids or Proposals. The Chatham County Hospital Authority has the right to require any or all proposers to submit documentation of the ability to perform, provide, or carry out the service or provide the product requested. The Chatham County Hospital Authority has the right to disqualify the bid or proposal of any bidder or proposer as being non-responsive or not responsible whenever such bidder/proposer cannot document the ability to deliver the requested product.
- 1.30 **COUNTY TAX CERTIFICATE REQUIREMENT:** A current Chatham County or municipal tax certificate (within the State of Georgia) is required unless otherwise specified. A firm need not have a Chatham County tax certificate prior to submitting a proposal. However, a tax certificate must be obtained by the successful vendor prior to the award of contract. Please contact the Chatham County Department of Building and Regulatory Services at (912) 201-4300 for additional information.
- 1.31 **LICENSES, PERMITS AND TAXES:** The Design Build firm is responsible for all licenses, permits and taxes.
- 1.32 **INSURANCE PROVISIONS:** The selected CONTRACTOR shall be required to procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees or subcontractors. The cost of such insurance shall be included in the Bid.

It is every contractor's responsibility to provide the Chatham County Hospital Authority current and up-to-date Certificates of Insurance for multiple year contracts before the end of each term. Failure to do so may be cause for termination of contract.

General Information that shall appear on a Certificate of Insurance:

- I. Name of the Producer (Contractor's insurance Broker/Agent).
- II. Companies affording coverage (there may be several).

- III. Name and Address of the Insured (this should be the Company or Parent of the firm Chatham County Hospital Authority is contracting with).
- IV. A Summary of all current insurance for the insured (includes effective dates of coverage).
- V. A brief description of the operations to be performed, the specific job to be performed, or contract number.
- VI. Certificate Holder (This is to always include Chatham County Hospital Authority).

Minimum Limits of Insurance to be maintained for the duration of the contract:

- A. Commercial General Liability: Provides protection against bodily injury and property damage claims arising from operations of a Contractor or Tenant. This policy coverage includes: premises and operations, use of independent contractors, products/completed operations, personal injury, contractual, broad form property damage, and underground, explosion and collapse hazards. Minimum limits: \$1,000,000 bodily injury and property damage per occurrence and annual aggregate.
- B. Worker's Compensation and Employer's Liability: Provides statutory protection against bodily injury, sickness or disease sustained by employees of the Contractor while performing within the scope of their duties. Employer's Liability coverage is usually included in Worker's Compensation policies, and insures common law claims of injured employees made in lieu of or in addition to a Worker's Compensation claim. Minimum limits: \$500,000 for each accident, disease policy limit, disease each employee and Statutory Worker's Compensation limit.
- C. Business Automobile Liability: Coverage insures against liability claims arising out of the Contractor's use of automobiles. Minimum limit: \$1,000,000 combined single limit per accident for bodily injury and property damage. Coverage should be written on an Any Auto basis.

Special Requirements:

Claims-Made Coverage: The limits of liability shall remain the same as the occurrence basis, however, the Retroactive date shall be prior to the coincident with the date of any contract, and the Certificate of Insurance shall state the coverage is claims-made. The Retroactive date shall also be specifically stated on the Certificate of Insurance.

Extended Reporting Periods: The Contractor shall provide the Hospital Authority with a notice of the election to initiate any Supplemental Extended Reporting Period and the reason(s) for invoking this option.

Reporting Provisions: Any failure to comply with reporting provisions of the policies shall not affect coverage provided in relation to this request.

Cancellation: Each insurance policy that applies to this request shall be endorsed to state that it shall not be suspended, voided, or canceled, except after thirty (30) days prior to written notice by certified mail, return receipt requested, has been given to the Hospital Authority.

Proof of Insurance: Chatham County Hospital Authority shall be furnished with certificates of insurance and with original endorsements affecting coverage required by this request. The certificates and endorsements are to be signed by a person authorized by the insurer to bind coverage on its behalf. All certificates of insurance are to be submitted prior to, and approved by, the Chatham County Hospital Authority before services are rendered. The Contractor must ensure Certificate of Insurance are updated for the entire term of the contract.

Insurer Acceptability: Insurance is to be placed with an insurer having an A.M. Best's rating of A and a five (5) year average financial rating of not less than V. If an insurer does not qualify for averaging on a five year basis, the current total Best's rating will be used to evaluate insurer acceptability.

Lapse in Coverage: A lapse in coverage shall constitute grounds for contract termination by the Chatham County Hospital Authority.

Deductibles and Self-Insured Retention: Any deductibles or self-insured retention must be declared to, and approved by, the Chatham County Hospital Authority. At the option of the Hospital Authority, either: the insurer shall reduce or eliminate such deductibles or self-insured retention as related to the Hospital Authority, its officials, officers, employees, and volunteers; or the Contractor shall procure a bond guaranteeing payment of related suits, losses, claims, and related investigation, claim administration and defense expenses.

Additional Coverage for Specific Procurement Projects:

Professional Liability: Insure errors or omission on behalf of architects, engineers, attorneys, medical professionals, and consultants.

Minimum Limits: \$1 million per claim/occurrence

Coverage Requirement: If claims-made, retroactive date must precede or coincide with the contract effective date or the date of the Notice to Proceed. The professional must state if tail coverage has been purchased and the duration of the coverage.

Builder's Risk: (For Building Construction Contracts) Covers against insured perils while in the course of construction. Minimum Limits: All-Risk coverage equal 100% of contract value. Coverage Requirements: Occupancy Clause - permits Hospital Authority to use the facility prior to issuance of Notice of Substantial Completion.

- 1.33 **INDEMNIFICATION:** The Provider agrees to protect, defend, indemnify, and hold harmless the Chatham County Hospital Authority and its members for judgments, of whatever nature, including claims for contribution and/or indemnification, for injuries to or death of any person or persons, or damage to the property or other rights of any person or persons caused by the Provider or its subcontractors. The Provider's obligation to protect, defend, indemnify, and hold harmless, as set forth herein above shall include, but not be limited to, any matter arising out of any actual or alleged infringement of any patent, trademark, copyright, or service mark, or any actual or alleged unfair competition, disparagement of product or service, or other business tort of any type whatsoever, or any actual or alleged violation of trade regulations. Provider further agrees to investigate, handle, respond to, provide defense for, and to protect, defend, indemnify, and hold harmless The Chatham County Hospital Authority, at his sole expense, and agrees to bear all other costs and expenses related thereto, even if such claims, suits, etc., are groundless, false, or fraudulent, including any and all claims or liability for compensation under the Worker's Compensation Act arising out of injuries sustained by any employee of the PROVIDER or his subcontractors or anyone directly or indirectly employed by any of them. The PROVIDER'S obligation to indemnify The Chatham County Hospital Authority under this Section shall not be limited in any way by the agreed-upon contract price, or to the scope and amount of coverage provided by any insurance maintained by the PROVIDER.
- 1.34 **COMPLIANCE WITH SPECIFICATION - TERMS AND CONDITIONS:** The Request for Proposals, Legal Advertisement, General Conditions and Instructions to Proposers, Specifications, Special Conditions, Proposers Offer, Addendum, and/or any other pertinent documents form a part of the Offeror's proposal and by reference are made a part hereof.
- 1.35 **SIGNED RESPONSE CONSIDERED AN OFFER:** The signed Response shall be considered an offer on the part of the Proposer, which offer shall be deemed accepted upon approval by the Chatham County Hospital Authority. In case of a default on the part of the Proponent after such acceptance, the Chatham County Hospital Authority may take such action as it deems appropriate, including legal action for damages or lack of required performance.
- 1.36 **NOTICE TO PROCEED:** The successful proposer shall not commence work under this Request for Proposal until a notice to proceed has been issued.
- 1.37 **PAYMENT TO PROVIDERS:** Instructions for invoicing the Hospital Authority for completed work will be specified in the contract document.
- 1.38 **CONTRACT COST ADJUSTMENTS:** Prices quoted shall be firm for the duration of the contract.
- 1.39 **DEFAULT:** The Chatham County Hospital Authority reserves the right, in case of default, to procure the articles or services from other sources and provide notice to the bonding company.

- 1.40 **RESTRICTIVE OR AMBIGUOUS SPECIFICATIONS OR REQUIREMENTS:** It is the responsibility of the prospective proposer to review the entire request for proposal (RFP) packet and to notify the Purchasing Department if the specifications are formulated in a manner that would unnecessarily restrict competition. Any such protest or question regarding the specifications or proposing procedures must be received in the Purchasing Department not less than one (1) week prior to the time set for proposal opening.
- 1.41 **MERGERS:** If a selected firm is sold or merged with another organization, the Hospital Authority will consider the contract binding regardless of any name changes. If there is a conflict of interest, the Hospital Authority reserves the right to terminate said contract.
- 1.42 **SECURITY AND IMMIGRATION COMPLIANCE ACT AND SYSTEMATIC ALIEN VERIFICATION FOR ENTITLEMENTS (SAVE):** On July 1, 2008, the Georgia Security and Immigration Compliance Act (SB 529, Section 2) became effective. All contractors and subcontractors entering into a contract or performing work must sign an affidavit that he/she has used the E-Verify System. E-Verify is a no-cost federal employment verification system to insure employment eligibility. Affidavits are enclosed in this solicitation. You may download M-274 Handbook for Employers at <http://www.dol.state.ga.us/spotlight/employment/rules>. You may go to <http://www.uscis.gov>, to find the E-Verify information.
- O.C.G.A. § 50-36-1, requires Georgia's cities to comply with the federal **Systematic Alien Verification for Entitlements (SAVE) Program**. SAVE is a federal program used to verify that applicants for certain "public benefits" are legally present in the United States. The affidavit is included as part of this proposal package but is only required of the successful proposer.
- 1.43 **PENDING LITIGATION:** Proposals will not be accepted from any company, firm, person, or party, parent subsidiary, against which The Chatham County Hospital Authority or Chatham County has an outstanding claim, or a financial dispute relating to prior contract performance. If the County or Hospital Authority, at any time, discovers such a dispute during any point of evaluation, the proposal will not be considered further.
- 1.44 **EVALUATION FACTORS:** Factors such as proponents overall capability, specialized experience, reputation, past performance on similar projects, technical competence, financial stability, ability to meet program goals, delivery under the contract terms, and fee schedule will be considered in the award recommendation. Commitment in the level of MBE/WBE firms, consultants and employees will also be considered in the evaluation of proposals.
- 1.45 **SELECTION PROCESS:** Proposals will be evaluated initially on the basis of the written document. Thus, the proposal must be complete, concise and clear as to the intent of the respondent. Based on an evaluation of proposals, those proponents that make the "short list" (finalists) may be interviewed. If interviews are conducted, they will be scored using the same process as the proposals. **(25 points possible)**

- 1.46 All respondents must provide a statement of disclosure which will allow the Hospital Authority to evaluate possible conflicts of interest to include a complete list of subcontractors and local vendors.
- 1.47 The Hospital Authority shall have sole discretion in evaluating both the responses and qualifications of the respondents.
- 1.48 **CONTRACT:** The successful respondent will be expected to execute a contract within 30 days of notice to award. Upon award of the contract, the proponent shall be bound to deliver services on the terms and conditions of this document. Any negotiations which may occur shall be at the sole discretion of the Hospital Authority. The Hospital Authority shall be bound on the said terms and conditions to procure the services described and remit payment to the proponent when services are completed and accepted.

Proposal response and this request for proposal will become part of the contract in its entirety.

- 1.49 **PERFORMANCE AND APPROVAL OF SUB-CONSULTANTS:** The proponent will perform the project as an independent contractor and not as an agent or employee of the Hospital Authority. Subcontractors shall also not have any outstanding claims, or a financial dispute relating to prior contract performance with Chatham County or the Hospital Authority. Such permission should be obtained during the proposal evaluation stage. Proponents are encouraged to use local Minority/Woman Business Enterprises and are reminded of reporting requirements when utilizing these arrangements.
- 1.50 **CHANGES:** In the event a contract is awarded, the Hospital Authority may, at any time during the contract period, make changes within the general scope of the contract and its technical provisions. If any such change causes any increase or decrease in the proponent's cost of performing any part of the contract, whether changed or not changed by any such notice, an equitable adjustment shall be made in the contract prices, or in the time of performance, or in both. A written memorandum of such adjustment shall be made and the Hospital Authority must approve such changes.

Any claim by the proponent for an equitable adjustment shall be supported by detailed cost and pricing data, which the Hospital Authority shall have the right to verify by audit of the proponent's records or, at the Hospital Authority's election, by other appropriate means. Any claim by the proponent for an equitable adjustment shall be made in writing and prior to proceeding with the additional services or capital investments. The Hospital Authority may accept and act upon claims made later if, in the Hospital Authority's sole discretion, circumstances justify so doing. Nothing in this clause shall excuse the proponent from proceeding with performance of this contract in accordance with its original terms and conditions and any approved changes.

- 1.51 **TERMINATION OF CONTRACT FOR CAUSE.** If through any cause, the CONTRACTOR shall fail to fulfill in a timely and proper manner its obligations under this Contract, or if the CONTRACTOR shall violate any of the covenants, agreements or

stipulations of this Contract, the CONTRACTOR shall be in breach of this Contract and the Hospital Authority shall thereupon give written notice of default to the CONTRACTOR and allow the CONTRACTOR seven (7) calendar days from such notice to cure such default, after notice the Hospital Authority shall have the right to terminate this Contract by giving written notice to the CONTRACTOR of such termination and specifying the effective date thereof, at least five (5) days before the effective date of such termination.

If the Hospital Authority fails without cause to make payment when due, the CONTRACTOR may give written notice of the CONTRACTOR'S intention to terminate this Agreement. If the CONTRACTOR fails to receive payment within ten (10) days after receipt of such notice by the BOARD, the CONTRACTOR may give a second written notice and five (5) days after receipt of second written notice by the Hospital Authority, the CONTRACTOR may terminate this Agreement and recover from the Authority payment for work executed, and for proven losses sustained upon materials, equipment, tools and construction equipment and machinery, including reasonable profit and applicable damages.

1.52 ASSIGNMENT: The Contractor shall not assign or transfer any interest of the contract without prior written consent of the Hospital Authority.

1.53 PAYMENT AND PERFORMANCE BONDS: These bonds will be required at the time the Guaranteed Maximum Price is agreed upon. Bonds are required in order to protect the Chatham County Hospital Authority and provide a financial guarantee against the event of a default of the CONTRACTOR that results in the non-performance of the services, or to the CONTRACTOR'S non-payment of its contractual obligations incurred during the performance of the services.

The undersigned proposer certifies that he/she has carefully read the preceding list of instructions and all other data applicable hereto and made a part of this invitation; and, further certifies that the prices shown in his/her proposal are in accordance with all documents contained in this Request for Proposals package, and that any exception taken thereto may disqualify his/her proposal.

This is to certify that I, the undersigned Proposer, agree to be bound by the provisions of the RFP.

This _____ day of _____ 20 ____.

BY: _____

SIGNATURE

TITLE

COMPANY

ADDRESS

PHONE NO.

E-MAIL ADDRESS

SECTION II
SCOPE OF WORK
SAVANNAH SPEECH & HEARING CENTER
RFP NO. 18-0097-1

2.0 DESCRIPTION OF PROJECT:

The Chatham County Hospital Authority (“CCHA”) is planning to build a new facility for the Savannah Speech and Hearing Center (“SSHC”) on the property located at 5414 Skidaway Road and is seeking proposals for a Design Build team to construct the new facility. This building will be approximately 10,000 sq. ft. The site is approximately two (2) acres and has been re-zoned in preparation for constructing the new center. The new building and associated site development will be required to have an attractive appearance, be easily maintained, and have a low cost to construct. The interior space will need to be designed specifically for the needs of the Savannah Speech and Hearing Center and will include Sound Start pre-school and a designated area for the required playground.

See attached exhibits with preliminary building program, state requirements for pre-school and specifications for the sound booths. Sound booths are integral to the building and the costs and installation of the sound booths shall be included in the construction cost.

This request for proposal will describe requirements for a Design Build team to design and construct this facility. The project will include Architectural, HVAC, Mechanical, Electrical/Lighting, Security, I.T. and Communications, Plumbing, Fire Protection, Landscape, Civil and Structural Engineering Services plans, Construction, Construction Management and Project Oversight/Observation, and all other items deemed necessary to complete this project as detailed in this scope. The new facility must be fully ADA, HIPAA and Building Code compliant.

The Design Build scope of work shall include, but shall not be limited to:

- a. Plans and specifications which describe all systems, elements, details, components, materials, equipment, and other information necessary for permitting, bidding and construction.
- b. The Team will be familiar with and submit designs compliant with all current code specifications for Architectural, HVAC, Mechanical, Electrical/Lighting, Security, I.T. and Communications, Plumbing, Fire Protection, Landscape, Civil and Structural Engineering standards.

- c. The Team and its subcontractors shall, through field investigations and other means, become familiar with existing conditions of the site that could affect the design. CCHA will not provide a geotechnical report to the Design-Build team. CCHA will require a COMPREHENSIVE GEOTECHNICAL REPORT and the recommendations included shall be implemented in the design.
- d. Design and Construction documents shall be materially accurate, coordinated and in all respects, adequate for construction and shall be in conformity, and comply, with all applicable federal, state and local codes and regulations.
- e. The Design Build design services will include but not be limited to Site Planning, Architectural, HVAC, Mechanical, Electrical/Lighting, Plumbing, Fire Protection, Landscape design, Civil and Structural Engineering.
- f. The Design Build team will coordinate with Savannah Speech and hearing Center's Security, IT, and Communications vendors to provide all necessary conduits, power and any other special requirements needed for systems installation.
- g. The Design Build construction phase services will include but not be limited to Existing Building Demolition, Asbestos & Lead Paint Abatement, Site Improvements, Building Construction, Construction Management and project oversight of the projected facilities.
- h. Provide a project cost estimate. Assist with phasing plans, materials substitutions or alternatives, scheduling, value engineering exercises and review and approval of submittals.

2.1 The successful proposer shall provide the following services at a minimum:

- 2.1.1** Attend program development meetings and make recommendations for preliminary design, construction documents, bidding, construction services, and closeout services related to project.
- 2.1.2** Attend Project Coordination Meetings
- 2.1.3** Provide signed & sealed Architectural and Engineering drawings and specifications for all aspects of the building, including but not limited to, the HVAC system, lighting & electrical system, plumbing and structural system. All system specifications shall be based on engineering calculations so as to properly size the systems for the building involved. The building construction shall meet or exceed all the current requirements of the IBS building code, the NFPA 101, IPC, IEC, MC, IECC, and the Federal ADA standards as adopted by the State of Georgia. The building shall be permitted through the City of Savannah's

Development Services office. Standard City of Savannah Technical Specifications will be required for site work and shall be the basis for all designs and these standard specifications shall be expanded, as needed, to meet the specifics of the project involved. The project shall be permitted through the City of Savannah's Site Plan Review (SPR). All drawings and specifications shall be in sufficient detail to obtain fixed construction bids and apply for permits.

- 2.1.4** All drawings to be delivered in AutoCAD format with AIA layering standard capable of being translated to City of Savannah CAD and drafting standards using AutoCAD's CAD standards translator. Specifications are to be provided in Microsoft Word.
- 2.1.5** Conduct construction observations for general conformance with project specifications.
- 2.1.6** Review Shop Drawings, for general conformance with the project design concepts.
- 2.3** Each proposer shall submit a proposed time schedule for the project.
- 2.4** The Project shall be designed and constructed by an integrated team of engineers, architects, builders and contractors that is responsible for completing the Design Development, Construction Documents, Permitting, Construction, and Close Out stages of the project for a lump sum Guaranteed Maximum Price (GMP). An initial construction estimate shall be provided and will be a very important component of the selection process, but not the only Best Value consideration. All references to "preferred" materials and systems described in these specifications shall be considered as part of the initial construction estimate during the selection process, unless specifically qualified and described as otherwise. All legal responsibility and liability for the Design-Build process shall belong to the selected team and be guaranteed with a Payment and Performance Bond.
- 2.5** The Design-Build team shall secure all necessary approvals for the project, including, but not limited to Site Plan Review approval, Special Use Permits, Zoning Compliance permits, Building Permits (including all trade permits), Work in the Right of Way and etc. Special Inspections will be required.

The Design-Build team shall be required to prepare all applications and documents, pay all application and tap fees, maintain conditions during construction, call for inspections, make any required corrections, and file all close out documentation for all permits for land disturbing, environmental and building construction activities.

- 2.6** This building will be approximately 10,000 sq. ft. The site is approximately two (2) acres located at 5414 Skidaway Road. The existing buildings shall be demolished prior to construction of the new building. The existing trees are to be retained wherever feasible and protected during construction. In the areas where parking is created, new trees shall be planted to meet or exceed the requirements of the tree ordinances, and to replace the existing tree canopy to the greatest extent possible.
- 2.7** The Design-Build team is responsible for providing for complete security and safety throughout this process, including all temporary fencing, barricades, signage and personnel required to protect the Hospital Authority and the public. Adjacent facilities must also be protected from any harmful or detrimental conditions.
- 2.8** The Design-Build team shall provide and pay for all temporary facilities for project administration, communications, safety, sanitation, employee parking areas and utilities as required to complete the Project.
- 2.9** The Design-Build team shall be responsible for maintaining safe environmental conditions throughout the project, and for protecting the area of construction activity from any environmental hazards.
- 2.10** Non-contaminated topsoil shall be retained on site and reused for Project landscaping as much as possible. All wood and organic materials shall be mulched and reused for landscaping. All cementitious materials, metals, glass and plastics shall be separated and recycled. All construction wrappings, packaging, and containers shall be recycled. All hazardous materials shall be disposed of in a legal manner.
- 2.11** The Design-Build team shall provide all management methods, materials and personnel as required to maintain complete control throughout their activities. No subcontractors, vendors or tradesmen shall be allowed to perform work activities unless fully supervised by the Design-Build team. A Project Architect shall be designated for the Project, and a full time Project Manager. A full time Superintendent shall be assigned to the project site at all times, and an Assistant Superintendent in that person's absence. Weekly "tailgate" meetings with all active trades, Project Architect, Project Manager, Superintendent and others as necessary, shall be held to review progress of the work, discuss any problems, and look ahead for the next week's activity. A weekly Owner's meeting with Superintendent, Project Manager, Project Architect, and Owner's representative and/or Project Manager shall be conducted on site separately from tool box meetings. All issues regarding coordination with the schedule, pay requests and GMP shall be fully discussed at these Owner's meetings.

2.12 The Design-Build team shall be responsible for preparing complete as-built documents, completing punch lists, providing warranties, preparing operations manuals, conducting operational training meetings, compiling commissioning reports, and submitting permit close out documents as required obtaining a Certificate of Occupancy, achieving all other requirements for safe and beneficial occupancy. The Design Build team is responsible for obtaining all Certificates of Occupancy (CO) for the building.

2.13 Site Work and Building General Conditions.

- A. Tree protection, landscaping, natural ecology.
Tree protection and landscaping shall meet current City of Savannah ordinances. All 16" and larger hardwood trees on the site shall be assessed by a certified arborist and a report shall be given to the City of Savannah. Any tree that may cause a hazard to the public shall be removed. Landscape plans shall be prepared by a State of Georgia licensed landscape architect.
- B. Paving, grading and drainage.
New paving shall have concrete curbing or sidewalk at edges in all areas. All through traffic areas and ADA parking spaces shall be asphalt on aggregate substrates to minimum City standards. All paving, grading and drainage work shall meet City of Savannah specifications and details. These details are available at the City of Savannah's Development Services website:
<http://www.ci.savannah.ga.us/spr/SPRGuide.nsf>
- C. ADA.
The entire site and completed building areas shall meet the minimum requirements of the Americans with Disabilities Act, and Georgia Accessibility Code.
- D. Traffic control.
The entire site, including existing sidewalks, drives and parking areas shall be designed to provide safe traffic control, with special considerations given to pedestrians and public transit users. This includes all tactile warnings, signage, striping, curbs and barriers.
- E. Parking and automobiles.
Parking areas shall be designed and constructed to provide maximum safety, convenience, shade and accessibility.
- F. Pedestrians and sidewalks.
Pedestrians shall be given priority over automobiles in the process of design and construction, such that all drivers must drive slowly and carefully, and pedestrians have clear views and obvious. All sidewalks shall meet ADA requirements, and be constructed of coarse textured concrete, with contrasting colored tactile warnings at crosswalks. Sidewalk areas shall have shade trees wherever possible.

- G. Storm water detention.
All storm water shall meet City of Savannah ordinances and flood zone requirements.
- H. Concrete
1. Cast in place. Cast in place concrete is the preferred material for all building foundations, slabs, sidewalks and other on ground construction.
 2. Pre-cast. Pre-cast concrete is the preferred material for all masonry beams, lintels and heavy structural elements.
- I. Fly ash and recycled content.
All concrete shall have an appropriate high level of recycled and / or fly ash in its design composition. Where possible, aggregate that has been obtained from local sources for recycled concrete shall be used.
- J. Masonry/Siding
1. CMU. Concrete masonry units from local sources are the preferred material for any load bearing walls. These CMU shall be manufactured using fly ash and / or recycled concrete where possible.
 2. Brick and/or Fiber Cement Siding. Clay masonry brick and/or fiber cement siding shall be the preferred materials for exterior cladding on the outside facing exposed wall surfaces of the building. Alternative pricing shall be provided for both materials.
- K. Metals
1. Structural steel frame. Structural steel columns and beams are the preferred material and system for the framing of the interior areas of the building. This system shall meet all codes for seismic and wind loading. Alternative pricing for wood structural framing shall be provided.
 2. Bar joists and metal deck. Steel bar joists, joist girders and corrugated steel deck are the preferred material for roof framing. Alternative pricing for wood framed roof with metal standing seam roof, and wood framed roof with shingles shall be provided.
- L. Sheet metals.
Sheet metals for flashings, copings, rain conductors and similar applications shall be fluoro-polymer coated galvanized steel, copper, aluminum, or stainless steel as appropriate for the location and adjacent construction materials. Field painted steel is not acceptable.
- M. Wood and Plastics.
1. Carpentry. Interior framing shall be light gage steel, or wood studs. Wood and plywood shall be used for blocking and other similar applications.
 2. Casework. Built in cabinets and casework shall be constructed of

hardwood and plywood, not composition boards. Exposed surfaces shall be painted with a highly durable low VOC institutional grade coating which can be repaired and / or refinished. Counter tops shall be solid surface.

3. Bamboo. Exposed trim and other surfaces that are generally reserved for finish wood shall be natural bamboo plywood, sized, shaped and cut to fit.
4. Plastics. Except as specifically referenced in these specifications, plastic shall be limited to an absolute minimum in the Project.

N. Thermal and Moisture Protection.

1. Building envelope standards. The building exterior envelope shall be carefully designed to the highest standards for moisture resistance, thermal resistance and limited air infiltration. All construction shall be in strict accordance with the design documents and expert advice.
2. Thermal insulation. Exterior walls shall be fully and completely insulated to a minimum R-value (not average) of 13. Roofs shall be fully and completely insulated to a minimum R-value (not average) of 25.
3. Roofing. All roofing shall be installed over lightweight concrete, or noncombustible sheathing such that future roof replacement does not require replacement of the roofing substrate. All roofing shall be nearly white and have a minimum 20-year warranty for full replacement due to failure of materials or construction methods.
Alternative pricing for wood framed roof with metal standing seam roof, and wood framed roof with shingles shall be provided.
4. Rain conductors and storage. All rain water captured by the roofs of the building complex shall be channeled to the storm drainage system.
5. Sealants. All exterior sealants shall be selected in conjunction with Building envelope standards above. All interior sealants shall be low VOC compounds that can be easily maintained and / or replaced.

O. Openings

1. Windows, wind, ventilation and daylight. Daylight shall be allowed into all rooms and spaces on exterior walls. Windows shall be insulated glass, with reflective coatings to reduce insulation heat gain by at least 50%. Window frames shall be powder coated aluminum. Windows shall be designed such that at least 25% of total glazed area in any given building area has operable sash. All exterior glazing shall meet applicable code requirements for wind infiltration and impact resistance.
2. Façade. The façade will be required to have an attractive appearance and be easily maintained.
3. Solid doors and hollow metal frames.
Solid interior doors shall be minimum five (5) ply solid core flush wood doors with rotary birch or other hardwood veneer, factory stained and finished with low VOC varnish, and no formaldehyde. Exterior solid doors shall be insulated flush galvanized steel with factory low VOC

finish. All door frames for solid doors shall hollow metal, galvanized at exterior locations.

4. Security doors and windows (interior). Doors and windows around secured interior areas (such as Reception counters, all records storage, Security, IT, and any HIPPA protected areas) and all exterior locations shall be designed to meet the industry accepted best practice for the appropriate level of security.
5. Door hardware. Door hardware shall be US 26D finish and comply to IBC, NFPA 101 and ADA standards. See requirements for security above.

P. Finishes

1. Exterior finish. The exterior finish material shall be determined during the design phase with cost, durability and esthetics as determining factors. Color to be selected by Owner.
2. Metal or wood stud framing and gypsum board. Interior partitions and general-purpose framing shall be composed of metal or wood studs and gypsum board of sizes and thicknesses required by building codes, and as required to attain a Level 4 finish. Interior partitions shall have a minimum STC rating of 60.
3. Suspended ceilings. Suspended ceilings in offices, clinics and interior routinely occupied spaces shall be NRC 70+ acoustical panels with washable surfaces, suspended in accordance with seismic requirements. Ceilings in rest rooms and other "wet" areas shall be suspended moisture resistant gypsum board for field painted finish.
4. Ceramic tile. The preferred material for rest rooms and other "wet" areas is porcelain ceramic tile on all floors, all bases, and all walls with plumbing fixtures to a height of at least six (6) feet.
5. Carpet. Carpet is not a preferred material, except in office suites and conference rooms. All carpet shall be replaceable carpet "squares" constructed such that all materials are recyclable and laid with low VOC glue.
6. Painting. All painting shall be low VOC materials and methods. Exterior painting shall be enamel paint with appropriate primers for various substrates. Interior painting shall be an institutional grade high performance paint on all walls that are not plaster or tile, and all ceilings that are not suspended acoustical panels. Interior painted surfaces shall have "eggshell" finish. All paint shall be high grade.

Q. Specialties

1. Toilet rooms. Toilet partitions and screens shall be overhead braced, and floor supported stainless steel panels with manufacturer's standard texture, and stainless steel or zamac hardware. Toilet accessories shall be ADA compliant and constructed of heavy-duty stainless steel.
2. Signage. Exterior signage identifying the facility and site circulation signage will be required. Interior room signage shall be engraved plastic laminate with removable sliding name panels and permanent room

numbers at all doors.

3. Site furniture. Bicycle rack fabricated from steel tubing with spaces for at least a total of six (6) bicycles shall be furnished and installed at entrances. Park benches shall be public park quality, with powder coated steel frames and rot resistant wood seats.

R. Low Voltage Systems.

1. Security. The Design-Build team shall coordinate with the Savannah Speech and Hearing Center to make sure that the new facility is prepared properly for the installation of a complete security system for the building. This system shall generally consist of intrusion detection and wide-angle cameras in lighted parking areas, and public access corridors. The surveillance devices shall have centrally located monitors in a Security area, and video recording devices with at least one week's storage capacity.
2. Data. The Design-Build team shall coordinate with the Savannah Speech and Hearing Center to make sure that all areas have appropriate outlets and conduits to concealed areas for data system. Generally speaking every routinely occupied space in the building shall have at least two outlets. Coordination with utility service providers for installation of required service connections to the building shall be the responsibility of the Design-Build team.
3. Telecommunications. Coordination with utility service providers for installation of required service connections to the building shall be the responsibility of the Design-Build team.

S. Mechanical

1. Plumbing. Water supply piping outside the building shall be cast iron. Water supply piping inside the building shall be copper. Waste and vent piping shall be Schedule 40 PVC or cast iron. Water heating for the project shall consist of conventional electric water heaters and storage tanks, with complete drain back solar thermal pre-heat systems. All water piping shall be fully insulated inside the building. Plumbing fixtures and fittings shall be "low flow" in white and brushed nickel finishes. All toilets shall have dual manual flush valves. All rest rooms shall have floor drains with trap primers. All plumbing design shall be best practice and meet LEED standards where applicable. Restrooms shall be ADA compliant.
2. Indoor air quality. High quality indoor air shall be a very high priority. All building areas shall be fully flushed for removal of construction odors, chemicals and debris before occupancy by the public.
3. HVAC. All HVAC systems shall comply with current HVAC code. Insulation area shall meet all current building codes. Zones within the building shall have separate HVAC control.

T. Electrical

1. Lighting and controls. Interior lighting in all areas shall be provided by T5 fluorescent (or LED) light fixtures with dual switching. No incandescent lighting is permitted. Accent lighting will be with dimmable solid-state LED fixtures. Interior open-air walkways shall have compact fluorescent or LED downlights and lanterns. Exterior entrance lights shall be fluorescent, or metal halide as required to meet ADA and building code requirements. Emergency exit lights shall be LED. All lighting shall be brought to current National Electric Code.
2. Power and metering. There will be a single electric meter for all incoming electricity. All power distribution shall be designed to maximize energy efficiency. All power and metering shall meet all current National Electric Code.
3. Site. All site lighting shall meet current electrical code. All site lighting shall meet provide adequate light for site security and meet all applicable City codes and ordinances. Site lighting shall be installed and leased from Georgia Power with the electrical conduits leading to the light poles shall be included in the electrical system design per the Georgia Power requirements for leased lighting.

2.14 Asbestos Removal

1. As indicated in the attached report asbestos containing materials were found at this project site. The asbestos abatement portion of the work must be performed by a Georgia Environmental Protection Division (EPD) Asbestos Contractor. All other work must meet the requirements of the OSHA Lead in Construction Standard, 29 CFR 1926.62 apply, and this painted material should be removed and disposed properly. Also, disturbance activities that may result in the exposure of workers to airborne lead or lead dust must be conducted in accordance with OSHA 29 CFR 1926.58.

2.15 FORMAT AND ORDER OF RESPONSES TO THE RFP

As such, to maintain competitiveness and to ease evaluation, responses to the RFP must be responsive to the following and presented in this format and order (summary):

1. Introduction/cover letter
2. Business Organization
3. Experience/Capability
4. Project Understanding/Methodology/Schedule
5. Financial Strength
6. References
7. Miscellaneous (not scored)
8. Appendix (not scored)

NOTE: All proposals will be presented as 8 1/2" by 11" bound documents. The information must be tabbed according to each requested section and include the following:

- I. INTRODUCTION/COVER LETTER: Proponents will provide *no more* than a two (2) page letter of introduction. The letter should highlight or summarize whatever information a proponent deems appropriate as a cover letter (perhaps why the team should be considered as the best qualified, because of previous experience in the successful delivery of same or similar projects) but at the least, this section should include the name, address, telephone number and fax number of one (1) contact to whom any correspondence should be directed.
- II. BUSINESS ORGANIZATION: In this section, proponents will describe the organization of their team, including the general contractor that will serve as the lead firm, firms will serve as consultants, their respective roles, and their estimated percentage of participation (i.e. architectural, structural, mechanical engineering, plumbing/fire protection, civil engineering, others).
 - A. Organization. State the full name, address and telephone number of the lead firm/organization(s).
 1. Indicate whether those in the proposing group will operate as a sole proprietorship, individual, partnership, or corporation, and the state of its incorporation or license to operate.
 2. As applicable, provide the name of the branch office or other subordinate element that will perform or assist in performing the services described herein.
 - B. Major Participants. Recognizing the scope of this project, interested parties may select to use joint venture partners or consultants or sub-consultants. Provide the following in list form on a summary page (specific information about each should be provided in the Appendix, if desired).
 1. A list of major participants and complete addresses, and their role whether as a joint venture partner through legal arrangement or consultant.
 2. Should any of the above participants include a Minority/Woman Business Enterprise (MWBE), this should be noted.
 3. Specific role in the project of all participants noted above (i.e. architectural, structural, mechanical engineering, plumbing/ fire

protection, cost estimating, graphics, civil engineering, general contractor, others) and the percentage of participation of each.

C. Confirmation of Acceptance. By written confirmation, please note the following acceptance within the proposal (a signed statement will be sufficient):

1. Your firm/organization/joint venture consents that proposals will not be accepted from any company, firm, person, or party, parent or subsidiary, against which CCHA has an outstanding claim, or a financial dispute relating to prior contract performance with CCHA. At any time, CCHA discovers such a dispute during any point of evaluation, the proposal will not be considered further.
2. Through a statement of disclosure, your firm/organization/ joint venture will provide sufficient detail of any relationship, especially financial, between members of your firm and CCHA employees or their family members. This will allow the CCHA to evaluate possible conflicts of interest. However, it will remain at the CCHA's discretion whether the extent of any conflict of interest remains substantial to disqualify any proposal.
3. Your firm/organization/joint venture consents that its proposal will remain valid for a period of not less than sixty (90) days from the due date of proposals and not less than sixty (90) days from notification of progress in each step of evaluation.

III. EXPERIENCE/CAPABILITY: In this section, proponents will provide a list of their work on projects the same as this one or similar to this one. The information will be presented first in summary form and then can be followed as appropriate by a narrative.

A. Same Projects. On the first page(s) of this section, the following will be provided in summary form as a list for same projects (i.e. design and construction of a health services building, medical building or office building with clinical component).

NOTE: This should be completed for each major participant in the proponent's group (as noted in II-B above), preferably in table form:

- Name and location of same project(s)
- Dollar value in construction dollars
- Involvement of what team members (team as noted in this proposal)
- Involvement of community/resident groups

- Date of contract execution for design work, date of project's construction award and date of Certificate of occupancy/completion
- Notable design awards
- Name of client's project manager and telephone number
- Name of project manager (principal architect/building contractor/consultant) and a note on whether the project manager still works for the lead firm

Detailed information of at least three (3) examples of the above should then be provided following the summary page. This should include specific information about each of the cited examples.

- B. Similar Projects. As an option to III-A, or to provide additional information, proponents can provide information on their work on projects related to this one (i.e. similar in design, methodology, construction), either completed or substantially completed.

NOTE: This should be completed for each major participant in the proponent's group (as noted in II-B above), preferably in table form:

- Name and location of same project(s)
- Dollar value in construction dollars
- Involvement of what team members (team as noted in this proposal)
- Involvement of community/resident groups
- Date of contract execution for design work, date of project's construction award and date of Certificate of Occupancy/completion
- Notable design awards
- Name of client's project manager and telephone number
- Name of project manager (principal architect/building contractor/consultant) and a note on whether the project manager still works for the lead firm

Detailed information of at least three (3) examples of the above should then be provided following the summary page. This should include specific information about each of the cited examples.

IV. DEMONSTRATED UNDERSTANDING OF PROJECT/CLIENT'S GOALS: In this section, proponents will discuss their understanding of the project and its goals and how they would approach the project.

- A. Project Understanding. Provide a narrative that demonstrates your understanding of the project goals and how you will meet them. Please include an acknowledgment of the special considerations of a project of this scope, including its interest to community groups, as well as citizens of all ages.

B. Methodology. Provide a description or outline of the methodology, including how your project team will approach the project and its working relationship with others as part of the project team (i.e. owner and other contractors).

- Be specific about how your project team can translate the methodology you propose to meet program.
- Be specific about how your project team will work with CCHA, Savannah Speech and Hearing Center and other contractors as part of a team approach with the common goal of quality performance within the time schedule and within budget.
- Be specific about your project team's role in construction administration and quality control.
- Be specific about your understanding of requirements to ensure conformance with ADA standards.
- Provide information on special services and techniques that you will offer that differentiates your proposal from any other.

C. Schedule. Assume all work will proceed in a prompt and orderly manner.

- Discuss the schedule for performing the required services and the length of time to complete the project.
- Cite your experience in completing similar projects and within what timeframe.

V. PROJECT TEAM. While II and III relate to the firm, this section will present those within the proponent's proposal who deal directly on a day-to-day basis with this project (as presented in II-A and II-B) and other personnel who would be assigned to this project.

A. Organizational Chart. Provide an organization chart which provides a visual delineation of the organizational structure, and in particular, who will be interacting on a day-to-day basis between those on the Contractor's team, CCHA and SSHC. A narrative of personnel and responsibilities can be included, as the proponent deems appropriate.

- Proposals should clearly indicate each consultant/contractor's project manager with primary responsibility for coordination and managing the consultant firm's efforts with the other team members.

B. Summary of Key Personnel. On the first page(s) of this subsection, please provide a summary in list fashion of key personnel within each of the major proponents, their role in the project and a brief summary of their prior experience. This should be followed by a resume of each key staff

person who will participate in the project, including key and relevant experience.

- C. Project Manager. Indicate who the assigned project manager will be, the person's experience and background. This should be the individual from the project team who will be assigned to perform day-to-day responsibilities. The project manager's resume should be included.
- VI. FINANCIAL STRENGTH. This section will provide information about the proponent's financial strength. Financial strength should indicate that your firm/partnership possesses the stability and wherewithal to undertake and complete successfully the project.
- VII. REFERENCES. References (at least five), including contact, relationship, address and phone number. Note: Regardless of noted references, the CCHA reserves the right to contact any client about the proponent's performance.
- VIII. MISCELLANEOUS. This section provides an opportunity for the proponents to provide other information that the project team considers relevant. Please provide required attachments in this section.
- IX. APPENDIX. The Appendix should serve as a section to provide addition or detailed information about your firm's project team, experience and background.

2.16 EVALUATION CRITERIA

- A. EVALUATION CRITERIA. Based on requirements in Section II, responses will be evaluated by an evaluation team. While each proponent's proposal will be decided on its merits, the following will be regarded as assumptions applicable to each:
- Responses will follow the format and instructions within each section or subsection (proponents should consider Section 4 as an outline or checklist).
 - Responses should be complete.
 - Responses should be presented in a clear and concise fashion.

Difficulty in reading any proponent's proposal because of confusing information, numerous errors or missing information considered as key to a fair evaluation can result in its consideration as not responsive.

The point breakdown is as follows:

- Responsiveness/Quality of Proposal/Capability: 25 points
- Past Performance/Experience on Relevant Projects: 25 points
- Quality of Team: 15 points
- Financial Capability and References: 10 points
- Fees: 25 points

- Total Points:

100

B. The following evaluation criteria are considered key:

I. RESPONSIVENESS/QUALITY OF PROPOSAL/CAPABILITY.

Rated under this criterion will be general responsiveness to the "Request for Proposals." Considered important will be:

A. Demonstrates understanding of project/strategy and project goals.
An excellent evaluation will be awarded to a proposal that:

- Provides a clear and concise narrative that demonstrates an understanding of the CCHA/SSHC program goals and provides a convincing description of how the proponent's team could translate those goals into a successful project.
- Demonstrates a succinct understanding of intent to create a state-of-the-art speech and hearing center and pre-school.

B. Demonstrates through detailed narrative or timeline a rationale approach to the project. An excellent evaluation will be awarded to proposals based on the following:

- Presents a convincing description of how the proponent will not only provide needed services in design but also construction.
- Provides a well-thought out presentation of key points of interaction between the proponent's project team and CCHA/SSHC.
- Provides a convincing narrative on the proponent's commitment to the spirit of partnering as a team with the goal of win-win project.
- Submits a quality control management plan, which indicates how the highest standards of quality control will be maintained throughout the project, including during construction administration.
- Demonstrates need for not only compliance with ADA requirements but also the importance of access for all citizens.

II. PAST PERFORMANCE/EXPERIENCE ON RELEVANT PROJECTS.

Rated under this criterion will be the experience and technical competence of the total team. Considered important will be:

A. An excellent evaluation will be awarded to proposals that demonstrate considerable experience, established reputation and an unblemished record of quality performance on projects the same as the one proposed under this RFP.

B. Preference will be given to proposals whose experience includes at least three (3) projects of the same type. "Same" projects include

design and construction of centers with similar usages approximately the same size. The CCHA acknowledges that “same” experience for design services may be unlikely. Quite probably, more reliance will be provided on “similar” projects below, demonstrated understanding of project requirements.

- C. Notwithstanding “same experience” of at least three (3) projects, next highest points will be awarded for proponents that demonstrate experience, established reputation and an unblemished record of quality performance on projects the same as the one proposed under this RFP, but the proponent provides less than three (3) examples. A “same” project could be mixed with “similar” projects as provided below to earn high points (depending upon the level of competition of firms with “same” projects).
- D. Notwithstanding “same experience” of at least three (3) projects, next highest points will be awarded to proponents that demonstrate experience, established reputation and an unblemished record of quality performance on projects similar to the one proposed under this RFP. Similar projects could include similar in design, methodology, construction), either completed or substantially completed.
- E. List all relevant Design Build projects and their guarantee maximum price and the final price.

- III. **QUALITY OF TEAM.** Rated under this criterion will be the quality of the team assigned to this project, including its experience, technical and professional qualifications, and appropriateness and quantity of staff necessary to perform the required services. Considered important will be:
 - A. An excellent evaluation will be awarded to proposals that present a well-defined chart of the proponent's organization. It will provide a visual delineation of the organizational structure, and in particular, who will be interacting on a day-to-day basis between those on the design team, the CCHA/SSHC and its contractors.
 - An excellent evaluation will include on the chart all relevant members of the proponent's team, key personnel and project responsibilities.
 - An excellent evaluation will include on the chart the chain of command on the design/construction team.

- B. An excellent evaluation will be awarded to proposals that commit the quality and quantity of design and construction professionals and support personnel needed to perform services in an exemplary manner and with experience in projects the same in size, scope and complexity as the one proposed, or depending upon the field of proposals, then similar projects.
- An excellent evaluation will include a clear statement as to the lead professional firm's acknowledging full responsibility for design, construction documents, construction contract administration and coordination of all team members' efforts.
 - An excellent evaluation will include sufficient consulting firms required to prepare the design, contract documents and construction contract administration and administer related disciplines, including structural, mechanical engineering, plumbing/fire protection, cost estimating, graphics, civil engineering.
 - An excellent evaluation will demonstrate the capacity of the proponent's team to perform the work as a turn-key project within the time schedule or performance period acceptable to the CCHA/SSHC, especially in consideration of the project team's current and planned work load.
- C. An excellent evaluation will be awarded to proposals that demonstrate a commitment to the project by designating a lead project manager with experience in projects the same in size, scope and complexity as the one proposed, or depending upon the field of proposals, then similar projects.

IV. FINANCIAL CAPABILITY/REFERENCES. Rated under this criterion will be the appropriateness of the business organization for this project, ability to handle it financially, clients' acceptance of previous work and general business expertise. Considered important will be:

- A. An excellent evaluation will be awarded to proposals that demonstrate the financial strength of the lead firm, including confirmation of the firm's ability to meet professional liability requirements for a project of this scope and size. In addition, the firm must meet payment and performance bond requirements under Georgia law for construction projects.
- B. An excellent evaluation will be awarded based on reference checks. Reference checks will include confirmation of information provided in the proposal; project completion in accordance with budget, schedule and quality; contact with previous clients about contract and change order

history; and representation on behalf of the client on issues involving the contractor.

C. CCHA reserves the right to deduct points should reference checks generate concerns about contract versus change order history or other questions that might arise from reference checks.

V. FEES: Proposer shall submit fees based on the detailed listing in Section 3 of the RFP along with a construction estimate. The construction estimate will be refined with the selected Design Build team to determine the GMP at the conclusion of the schematic design phase.

SECTION III

FEE PROPOSAL

Fee proposals shall be submitted on this form in a separate sealed envelope clearly marked **Fee Proposal for Design/Build of the Savannah Speech & Hearing Center, RFP NO. 18-0097-1**, and include the name of the proposer. Fee proposals will only be opened if after the initial evaluation, proposer is deemed to be qualified. Fee proposals will then be considered in relation to the qualification points awarded to determine the overall best proposal in terms of fees and qualifications.

Design-Builder Fee.

Design Fee: The Design Fee component of the Design-Builder Fee shall in no event exceed the following amount:

\$ _____

Preconstruction Fee: The Preconstruction Fee component of the Design-Builder Fee shall in no event exceed the following amount:

\$ _____

Construction Fee: The Construction Fee component of the Design-Builder Fee shall in no event exceed the following amount:

\$ _____

Construction Estimate: The Construction Estimate (to be refined during Schematic Design Phase to determine the GMP) shall be provided below. Attach a spreadsheet showing details used to determine the Construction Estimate.

\$ _____

Components: The above fees contemplate the following components to be designed and incorporated by Component Change Orders: *(List)*

Design-Builder Overhead Costs and Expenses: The amount allowable for the Design-Builder's Overhead Costs and Expenses (Preconstruction and Construction COMBINED) shall in no event exceed the following amount:

\$ _____

SUBMITTED BY: _____

PROPOSER: _____

SIGNED: _____

NAME (PRINT): _____

ADDRESS: _____

CITY/STATE: _____ **ZIP** _____

TELEPHONE: (_____) _____

FAX: (_____) _____

EMAIL _____

ATTACHMENT "A"

DRUG FREE WORKPLACE CERTIFICATION

The undersigned certifies that the provisions of Code Sections 50-24-1 through 50-24-6 of the Official Code to Georgia Annotated, related to the Drug Free Workplace have been complied with in full.

1. A drug-free workplace will be provided for the employees during the performance of the contract; and;
2. Each sub-contractor under the direction of the Contractor shall secure the following written certification:

_____ (Contractor) certifies to the Chatham County Hospital Authority that a drug-free workplace will be provided for the employees during the performance of this contract

known as Design Build Services for Construction of Savannah Speech and Hearing Center pursuant to paragraph (7), of subsection (B)

of Code Section 50-24-3. Also, the undersigned further certifies that he/she will not engage in the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana during the performance of the contract.

CONTRACTOR:

DATE:

NOTARY:

DATE:

ATTACHMENT "B"

PROMISE OF NON-DISCRIMINATION STATEMENT

Know All Men By These Presents, that I (We), _____,
Name

_____, _____,
Title Name of Bidder
(herein after "Company") in consideration of the privilege to bid/or propose on the following
Chatham County Hospital Authority project (**Design Build Services for Construction of
Savannah Speech and Hearing Center**), hereby consent, covenant and agree as follows:

1. No person shall be excluded from participation in, denied the benefit of or otherwise discriminated against on the basis of race, color, national origin or gender in connection with the proposal submitted to Chatham County or the performance of the contract resulting therefrom;
2. That it is and shall be the policy of this Company to provide equal opportunity to all business persons seeking to contract or otherwise interested with the Company, including those companies owned and controlled by racial minorities, and women;
3. In connection herewith, I (We) acknowledge and warrant that this Company has been made aware of, understands and agrees to take affirmative action to provide minority and women owned companies with the maximum practicable opportunities to do business with this Company on this contract;
4. That the promises of non-discrimination as made and set forth herein shall be continuing throughout the duration of this contract with Chatham County Hospital Authority;
5. That the promises of non-discrimination as made and set forth herein shall be and are hereby deemed to be made a part of and incorporated by reference in the contract which this Company may be awarded;
6. That the failure of this Company to satisfactorily discharge any of the promises of non-discrimination as made and set forth above may constitute a material breach of contract entitling the Hospital Authority to declare the contract in default and to exercise appropriate remedies including but not limited to termination of the contract.

Signature

Date

ATTACHMENT C

DISCLOSURE OF RESPONSIBILITY STATEMENT

Failure to complete and return this information will result in your bid/offer/proposal being disqualified from further competition as non-responsive.

1. List any convictions of any person, subsidiary, or affiliate of the company, arising out of obtaining, or attempting to obtain a public or private contract or subcontract, or in the performance of such contract or subcontract.

2. List any indictments or convictions of any person, subsidiary, or affiliate of this company for offenses such as embezzlement, theft, fraudulent schemes, etc. or any other offenses indicating a lack of business integrity or business honesty which affects the responsibility of the contractor.

3. List any convictions or civil judgments under states or federal antitrust statutes.

4. List any violations of contract provisions such as knowingly (without good cause) to perform or unsatisfactory performance, in accordance with the specifications of a contract.

5. List any prior suspensions or debarments by any governmental agency.

6. List any contracts not completed on time.

7. List any penalties imposed for time delays and/or quality of materials and workmanship.

8. List any documented violations of federal or any state labor laws, regulations, or standards, occupational safety and health rules.

I, _____, as _____
Name of individual Title & Authority

of _____, declare under oath that

Company Name _____

the above statements, including any supplemental responses attached hereto, are true.

Signature

State of _____

County of _____

Subscribed and sworn to before me on this _____ day of _____

20__ by _____ representing him/herself to be

_____ of the company named herein.

Notary Public

My Commission expires:

Resident State: _____

DPC Form #45



ATTACHMENT D

Contractor Affidavit under O.C.G.A. § 13-10-91(b)(1)

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of CHATHAM HOSPITAL AUTHORITY has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number

Date of Authorization

Name of Contractor

Name of Project

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, ____, 20__ in _____ (city), _____ (state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME

ON THIS THE _____ DAY OF _____, 20__.

NOTARY PUBLIC

My Commission Expires:

Subcontractor Affidavit under O.C.G.A. § 13-10-91(b)(3)

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with (name of contractor) on behalf of (name of public employer) has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the subcontractor with the information required by O.C.G.A. § 13-10-91(b). Additionally, the undersigned subcontractor will forward notice of the receipt of an affidavit from a sub-subcontractor to the contractor within five business days of receipt. If the undersigned subcontractor receives notice that a sub-subcontractor has received an affidavit from any other contracted sub-subcontractor, the undersigned subcontractor must forward, within five business days of receipt, a copy of the notice to the contractor. Subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number

Date of Authorization

Name of Subcontractor

Name of Project

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, ____, 20__ in _____ (City), _____ (State) _____.

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE _____ DAY OF _____, 20__.

NOTARY PUBLIC

My Commission Expires:

ATTACHMENT E

Systematic Alien Verification for Entitlements (SAVE)

Affidavit Verifying Status for Chatham County Benefit Application

By executing this affidavit under oath, as an applicant for a Chatham County, Georgia Business License or Occupation Tax Certificate, Alcohol License, Taxi Permit, Contract or other public benefit as reference in O.C.G.A. Section 50-36-1, I am stating the following with respect to my proposal for a Chatham County contract for _____. [Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

1.) _____ I am a citizen of the United States.

OR

2.) _____ I am a legal permanent resident 18 years of age or older.

OR

3.) _____ I am an otherwise qualified alien (8 § USC 1641) or non-immigrant under the Federal Immigration and Nationality Act (8 USC 1101 *et seq.*) 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Signature of Applicant:

Date

Printed Name:

SUBSCRIBED AND SWORN

BEFORE ME ON THIS THE

____ DAY OF _____, 20 ____

Notary Public

My Commission Expires:

*

Alien Registration number for non-citizens.

ATTACHMENT F

PROPOSER'S CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION

The undersigned certifies, by submission of this proposal or acceptance of this contract, that neither Contractor nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency, State of Georgia, Chatham County City of Savannah, Board of Education of local municipality. Proposer agrees that by submitting this proposal that Proposer will include this clause without modification in all lower tier transactions, solicitations, proposals, contracts, and subcontracts. Where the Proposer or any lower tier participant is unable to certify to this statement, that participant shall attach an explanation to this document.

Proposer must verify Sub-Tier Contractors and Suppliers are not debarred, suspended, ineligible, pending County litigation or pending actions from any of the above government entities.

Certification – the above information is true and complete to the best of my knowledge and belief.

(Printed or typed Name of Signatory)

(Signature)

(Date)

NOTE: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001

END OF DOCUMENT Mod. CC P & C 6/2005

ATTACHMENT G

Minority and Women Business Enterprise Program M/WBE Participation Report

Name of Proposer: _____

Name of Project: _____ Proposal No: _____

M/WBE Firm	Type of Work	Contact Person/ Phone #	City, State	%	MBE or WBE

MBE Total _____% WBE Total _____% M/WBE Combined _____%

The undersigned should enter into a formal agreement with M/WBE Contractor identified herein for work listed in this schedule conditioned upon execution of contract with the Chatham County Hospital Authority.

Signature _____ Print _____

Phone (____) _____ Fax (____) _____

ATTACHMENT H

AFFIDAVIT REGARDING LOBBYING

Each Bidder/Proposer and all proposed team members and subcontractors must sign this affidavit and the Bidder/Proposer shall submit the affidavits with their proposal confirming that there has been no contact with public officials or management staff for the purpose of influencing award of the contract. Furthermore, each individual certifies that they will have no contact with any public official or Hospital Authority member until award of the contract for the purpose of influencing contract award.

The undersigned further certifies that no team member or individual has been hired or placed on the team in order to influence award of the contract. All team members are performing a commercially useful function on the project.

Failure to provide signed affidavits from all team members with your response may be cause to consider your bid/proposal non-responsive.

BY: Authorized Officer or Agent

Date

Title of Authorized Officer or Agent

Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN

BEFORE ME ON THIS THE

____ DAY OF _____, 20____.

Notary Public

My Commission Expires:

My Commission expires:

Resident State: _____

SAVANNAH SPEECH AND HEARING CENTER

BUILDING PROGRAM - revised - 06/20/18

DEPARTMENTS

Audiology
Speech/Rehab
Preschool
Administration
Development/Volunteer Services

ROOM SIZE

	length	width	quantity	sf	
AUDIOLOGY					
Exam Rooms	12	14	3	504	
Offices	12	10	2	240	
Offices	9	8	4	288	
Hearing Aid Repair Room	18	20	1	360	
Group Room	15	15	1	225	
Audiology Booths	17	12.6	3	642.6	2259.60
REHABILITATION					
Therapy Observation areas	10	6	4	240	
Speech Offices & Therapy Rooms	12	14	4	672	
Group Room	12	14	1	168	
OT PT Gym-Sensory Room	29	20	1	580	
Materials Room	10	12	1	120	1780.00
PRESCHOOL					
Classrooms	24	20	2	960	
Office	9	8	1	72	
Bathrooms	12	8	1	96	
Kitchen & eating area	26	20	1	520	
Therapy Room	9	8	1	72	1720.00
ADMINISTRATION					
Front Office Area	28	20	1	560	
Executive Director	12	14	1	168	
Bookkeeper	8	10	1	80	808.00
DEVELOPMENT/VOLUNTEER SERVICES					
Office	10	11	1	110	
Office	10	11	1	110	220.00
OTHER					
Heating & Air	6	6	1	36	
Records Room	10	14	1	140	
Supply Room	8	10	1	80	
Bathrooms	8	8	3	192	
Kitchen w/ eat-in area	20	16	1	320	
Conference Room	40	20	1	800	
Waiting Room - Audiology	20	15	1	300	
Waiting Room - Speech	20	15	1	300	2168.00
					8955.60
Circulation & support space = 10% of total					895.56
ESTIMATED TOTAL AREA					9851.16

Rule 591-1-1-.06. Bathrooms

- (1) Required Facilities. Flush toilets and hand washing sinks with running water shall be provided in the following minimum ratios for the use of all children:

Number of Children	Toilets and Sinks *
1-12	1
13-25	2
26-50	3
51-75	4
76-100	5
101-125	6
126-150	7
151-175	8

Each additional group of twenty-five (25) children shall require one (1) additional toilet and sink.

* For children being potty-trained, at least one (1) flush toilet shall be provided. If used, nursery potty chairs may not be substituted for a required flush toilet.

- (2) Location of Bathrooms. Bathrooms shall be located on each floor in or adjacent to child care areas and rooms.
- (3) In lieu of the requirements set forth in subparagraphs (1) and (2) above, School-age Centers shall provide at least one (1) toilet and (1) sink for each group of twenty-five (25) children on the premises.
- (4) Ventilation. In Centers first licensed after March 1, 1991, and Centers that remodel or add to existing plumbing facilities, the bathroom area shall be fully enclosed and ventilated to the outside of the building with either an open screened window or functioning exhaust fan and duct system. Centers without fully enclosed bathrooms shall ensure that there is adequate ventilation to control odors and adequate sanitation measures to prevent the spread of contagious diseases.
- (5) Fixtures. When child-size fixtures are not provided, platforms or sets of steps to assist children who are unable to use the fixtures comfortably shall be available at the toilets and sinks. In centers with a licensed capacity of 19 or more children, the toilet facilities for children aged four (4) and older shall be suitably screened for privacy.
- (6) Supplies. Bathrooms shall be within easy reach of children and equipped with soap, toilet tissue and single-use towels or cloth towels used only once between launderings.
- (7) Cleanliness. Bathrooms shall be cleaned daily with a disinfectant.

Cite as Ga. Comp. R. & Regs. R. 591-1-1-.06

Authority: O.C.G.A. § 20-1A-1 et seq.

History. Original Rule entitled "Bathroom" adopted. F. Dec. 23, 1997; eff. Mar. 1, 1998, as specified by the Agency.

Amended: F. Jan. 12, 2005; eff. Feb. 1, 2005.

Repealed: New Rule of same title adopted. F. Dec. 2, 2009; eff. Dec. 22, 2009.

Amended: F. Dec. 4, 2015; eff. Dec. 24, 2015.

Amended: F. May 26, 2017; eff. June 15, 2017.

Rule 591-1-1-.10. Diapering Areas and Practices

- (1) **Ventilation.** For Centers first licensed after March 1, 1991, and for Centers that are renovated after March 1, 1991, the diapering areas shall be ventilated by functioning exhaust fans and a duct system or by the required amount of window space provided by operable windows when open.
- (2) **Hand Washing Sink.** In Centers first licensed after March 1, 1991, and Centers that renovate existing plumbing facilities, a hand washing sink with running heated water shall be located adjacent to the diapering area. Flush sinks shall not be used for hand washing. Cleansing procedures in other facilities shall be approved by the Department.
- (3) **Changing Diapers.** Diapers shall be changed in the child's own crib or on a diaper changing surface that is used for no purposes other than changing clothes in each room where infants or any other children wearing diapers are served.
- (4) If diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel.
- (5) Infants and children shall not be left unattended while being diapered or having their clothes changed on the diaper changing surface.
- (6) Any items which might harm a child must be kept out of a child's reach.
- (7) **Supplies.** The following items shall also be provided at the diapering area: liquid soap, individually dispensed, single-use hand towels, single-use wash cloths, and covered storage container for soiled items.
- (8) **Hygiene.** Staff with diaper changing responsibilities shall not be simultaneously assigned to kitchen food preparation duties.
- (9) **Location of Diapering Area.** The area used for diapering shall not be used for food preparation. It must be clear of formulas, food, food utensils and food preparation items.
- (10) **School-age Center.** Except for children with special needs who are school-age but require diapering, the above rules do not apply to School-age Centers.

Cite as Ga. Comp. R. & Regs. R. 591-1-1-.10

Authority: O.C.G.A. § 20-1A-1 et seq.

History. Original Rule entitled "Diapering Areas and Practices" adopted. F. Dec. 23, 1997; eff. Mar. 1, 1998, as specified by the Agency.

Amended: F. Jan. 12, 2005; eff. Feb. 1, 2005.

Repealed: New Rule of same title adopted. F. Dec. 2, 2009; eff. Dec. 22, 2009.

Amended: F. Dec. 4, 2015; eff. Dec. 24, 2015.

Amended: F. May 26, 2017; eff. June 15, 2017.

Rule 591-1-1-.18. Kitchen Operations

- (1) Food. Food shall be in sound condition, free from spoilage and contamination and safe for human consumption. Eggs, pork, pork products, poultry and fish shall be thoroughly cooked. All raw fruits and vegetables shall be washed thoroughly before being cooked or served. Foods not subject to further washing or cooking before serving shall be stored in such a manner as to be protected against contamination. Meats, poultry, fish, dairy products and processed foods shall have been inspected under an official regulatory program. Hot foods shall be maintained at a temperature of one hundred forty (140) degrees Fahrenheit or above except during serving. Food and drinks shall be prepared as close to serving time as possible to protect children and Personnel from foodborne illness.
- (2) Food Preparation Areas. Each Center shall have a designated space for food preparation separate from rooms used by children and in an area not used for diaper changing. The area shall be kept clean and free of accumulation of dust, dirt, food particles and grease deposits. Food preparation surface areas shall be nonporous with no unsealed cracks or seams.
- (3) Ventilation shall be provided either by mechanical or natural means so as to provide fresh air and control of unpleasant odors in the food preparation area.
- (4) Kitchen lights shall be shielded.
- (5) Refrigeration. All perishable and potentially hazardous foods shall be refrigerated at a temperature of forty (40) degrees Fahrenheit or below and served promptly after cooking. Freezer temperature shall be maintained at zero (0) degrees Fahrenheit or below.
- (6) Dishwashing. Non-disposable dishes, glasses and silverware shall be properly cleaned by pre-rinsing, or scraping, washing, sanitizing and air drying. A three (3) compartment sink or a dishwasher with a sani-cycle or capability of maintaining a rinse water temperature of a minimum of one hundred fifty (150) degrees Fahrenheit and a two (2) compartment sink shall be available. Dishes, glasses and silverware shall be rinsed in the approved dishwasher or rinsed in a chemical sanitizer and air dried.
- (7) Storage Areas. Each Center shall have a designated space for storage of food and kitchen items. The area shall be kept clean and free of accumulation of dust, dirt, food particles and grease deposits.
- (8) Containers of food shall be stored above the floor on clean surfaces protected from splash and other contamination. Containers for food storage other than the original container or package in which the food was obtained, shall be impervious and non-absorbent, have tight-fitting lids or covers and labeled as to contents.
- (9) Cleaning materials shall be stored separately from food.
- (10) Garbage. Garbage shall be stored in trash containers with lids. Containers shall be emptied and cleaned as needed. Acceptable facilities, including water and detergent or steam, shall be provided and used for cleaning containers. Areas around outside containers shall be kept clean.

Rules for Child Care Learning Centers

- (11) Hygiene. Kitchen Staff shall wash their hands and arms thoroughly with liquid soap and warm running water before starting food service work and shall wash hands during work hours as often as may be necessary to remove soil and contamination as well as after visiting the toilet room.
- (12) Exclusion of Children. Children shall not be permitted in the kitchen except as part of a planned, supervised learning experience.

Cite as Ga. Comp. R. & Regs. R. 591-1-1-.18

Authority: O.C.G.A. § 20-1A-1 et seq.

History. Original Rule entitled "Kitchen Operations" adopted. F. Dec. 23, 1997; eff. Mar. 1, 1998, as specified by the Agency.

Repealed: New Rule of same title adopted. F. Dec. 2, 2009; eff. Dec. 22, 2009.

Amended: F. Dec. 4, 2015; eff. Dec. 24, 2015.

Amended: F. May 26, 2017; eff. June 15, 2017.

Rule 591-1-1-.19. License Capacity

- (1) Usable Space Per Child. A Center's License capacity is based upon its size. A Center must have thirty-five (35) square feet of usable space per child. Kitchens, bathrooms, closets, halls, storage areas or rooms, offices, rooms designated for Staff use, other single use areas and space occupied by adult size furniture shall be excluded in determining usable space.
- (2) Exception. Upon approval by the Department, a Center may designate two (2) specific one (1) hour periods each day when only twenty-five (25) square feet of space per child is provided for children three (3) years of age and older in their assigned rooms or areas. This provision is intended to account for increased attendance for before-school and after-school care.

Cite as Ga. Comp. R. & Regs. R. 591-1-1-.19

Authority: O.C.G.A. § 20-1A-1 et seq.

History. Original Rule entitled "License Capacity" adopted. F. Dec. 23, 1997; eff. Mar. 1, 1998, as specified by the Agency.

Amended: F. Jan. 12, 2005; eff. Feb. 1, 2005.

Amended: F. Dec. 4, 2015; eff. Dec. 24, 2015.

Rule 591-1-1-.25. Physical Plant

- (1) Ceilings. Ceilings shall be at least seven (7) feet in height.
- (2) Changing Areas. For evening and night-time care, separate changing areas shall be provided for children of the opposite sex eight (8) years of age and older.
- (3) Cleanliness. The Center and surrounding premises shall be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center.
- (4) Climate Control. A Center shall be maintained at a temperature range of sixty-five (65) degrees Fahrenheit to eighty-five (85) degrees Fahrenheit depending upon the season and ventilated either by mechanical or natural means to provide fresh air and control unpleasant odors. Facilities which do not have a functioning central heating and air conditioning system shall make fifty percent (50%) of all required windows operable for ventilation. Any openings used for ventilation shall be screened.
- (5) Construction and Renovation. A person planning the construction of a new Center or planning any structural changes to an existing Center shall obtain approval from the Department, local zoning authorities, fire safety agencies and local building authorities. Construction and maintenance work shall take place only in areas that are not accessible to the children.
- (6) Cubbies - Individual Storage Space. Each child's personal items shall be kept in individually labeled cubbies, lockers or racks separated from articles used by other children. The spaces shall be accessible to the children to whom they are assigned.
- (7) Doors and Locks. Doors to rooms not approved for child care, other than the kitchen doors, shall be latched or locked so children cannot wander into those areas. Except in School-age Centers, interior Center door locks shall permit Personnel to open the locked room from outside of the room in an emergency.
- (8) Electrical Outlets. Except in School-age Centers, all unused electrical outlets within reach of children shall have protective caps specifically designed to prohibit children from placing anything in the receptacle. Electrical outlets in use which the children can reach shall be made inaccessible to the children.
- (9) Exclusion from Premises. The Center shall not allow any person to remain on the Center premises if the person does not have a legitimate reason for being on the premises.
- (10) Fire Safety. A Center must be in compliance with applicable laws and regulations issued by the state fire marshal, the proper local fire marshal or state inspector, including a certificate of occupancy if required prior to receiving any children for care.
- (11) Flooring. Floor coverings shall be tight, smooth, free of odors and washable or cleanable.

Rules for Child Care Learning Centers

- (12) Heating and Cooling Equipment. Heating and cooling equipment shall be protected to prevent children from touching it. Fans, space heaters, etc. shall be positioned or installed so as to be inaccessible to the children.
- (13) Indoor Storage Areas. Potentially hazardous equipment, materials and supplies shall be stored in a locked area inaccessible to children. Examples of items to be stored include non-food related products under pressure in aerosol dispensing cans, flammable and corrosive materials, cleaning supplies, poisons, insecticides, office supplies and industrial-sized or commercial buckets with a capacity of three gallons or more or any other similar device with rigid sides which would not tip over if a toddler fell into the container head first.
- (14) Lighting. A Center shall be lighted with a minimum of twenty-five (25) foot candles of illumination except during scheduled nap or rest periods. Areas used for napping shall be lit dimly. A Center shall provide outside lighting at entrances and exits used by children when the Center provides evening or night-time care.
- (15) Outside Storage Area. Any outside storage or equipment area shall be locked, separated from the children by a barrier or enclosure, and shall not be accessible to the children.
- (16) Parking. Sufficient parking areas shall be provided to permit safe discharge and pick up of children.
- (17) Plants and Shrubs. The Center premises shall be free of plants and shrubs which are poisonous or hazardous.
- (18) Telephone. An operable telephone shall be readily available in the Center and the following emergency telephone numbers must be posted in a conspicuous place next to the telephone: physician or hospital; county health department; regional poison control Center; all emergency numbers or numbers of local ambulance service, fire and police departments.
- (19) Unapproved Areas. The following areas shall not be used as activity areas for the children: basement area in excess of twenty-five linear feet from a window; rooms with floor levels lower than three (3) feet or more below ground level on all sides; and any area unapproved for use by authorities having jurisdiction.
- (20) Water and Sewage. All water sources, if other than an approved city or county system, shall be approved by the proper authority having jurisdiction. All sewage disposal systems, if other than an approved city or county system, shall be approved by the local county health department and specify the number of persons the system is approved to serve.
- (21) Windows. All floor level windows or full-length glass doors shall be constructed of safety glass with decals applied at the eye level of the children or such windows or doors shall have protective devices covering the glass designed to prevent the children from getting cut by the glass should it break for any reason. Except in School-age Centers, child care rooms shall have outside windows which receive natural sunlight and equal not less than five percent (5%) of the floor area in each room, unless central heating and air conditioning are provided.

Cite as Ga. Comp. R. & Regs. R. 591-1-1-.25

Authority: O.C.G.A. § 20-1A-1 et seq.

Rules for Child Care Learning Centers

History. Original Rule entitled "Physical Plant" adopted. F. Dec. 23, 1997; eff. Mar. 1, 1998, as specified by the Agency.

Amended: F. Jan. 12, 2005; eff. Feb. 1, 2005.

Amended: F. Dec. 4, 2015; eff. Dec. 24, 2015.

Amended: F. May 26, 2017; eff. June 15, 2017.

Rule 591-1-1-.26. Playgrounds

- (1) Size.
 - (a) For Centers with a licensed capacity of 19 or more children first licensed after March 1, 1991, the Center shall provide or have ready access to an outdoor play area. The minimum size of the outdoor area must be equal to one hundred (100) square feet times one-third ($\frac{1}{3}$) of the Center's licensed capacity for children.
 - (b) For Centers with a licensed capacity of 18 or fewer children first licensed after April 21, 1991, the Center shall provide or have ready access to an outdoor play area. The minimum size of the outdoor area must be equal to one hundred (100) square feet times the center's licensed capacity for children.
- (2) Playground Occupancy. At least one hundred (100) square feet shall be available for each child occupying the outside play area at any one time. Groups of children may be rotated if necessary so that one hundred (100) square feet per child is provided at all times.
- (3) Location. Playgrounds shall be adjacent to the Center or in an area which can be reached by a safe route or method approved by the Department. Except in School-age Centers, the playground shall have shaded areas.
- (4) Fence or Approved Barriers. Playgrounds shall be protected from traffic or other hazards by a four (4) foot or higher secure fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area.
- (5) Playground Surfaces. Except in School-age Centers, the playground shall have a surface suitable for varied activities. Hard surfaces, such as gravel, concrete, or paving shall not exceed one-fourth ($\frac{1}{4}$) of the total playground area.
- (6) Equipment. Playground equipment shall provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children.
- (7) Anchoring of Certain Equipment. Climbing and swinging equipment shall be anchored.
- (8) Fall Zones and Surfacing. Climbing and swinging equipment shall have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency.
- (9) Safety and Upkeep of Playground. Playgrounds shall be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete.



Anne Smith <anne@lksarchitects.com>

Booth Specifications

Sheana Richardson <srichardson@speechandhearingsav.org>

Tue, Sep 11, 2018 at 3:39 PM

To: "anne@LKSarchitects.com" <anne@lksarchitects.com>

Cc: Beth McIntosh <bmcintosh@speechandhearingsav.org>

Hi ladies! After a lengthy conversation with Greg Ollick, Sr., I hope I have most of the information you need. The only thing I am waiting for are the price quotes. I will forward those as soon as I get Jan Ollick gets them to me. I am hoping to have those tomorrow.

I am attaching the specs for the RE-243 double walled booths and that includes the measurements for the recess space, ventilation, electrical needs, etc. Greg specifically mentioned that the floor of the recess needs to smooth and level. He said that he is happy to work with any of us when we get to the part where we are planning the layout of the building. There are some configuration considerations that will need to be thought about at that point in the process. Greg offered to come to Savannah if we get to where we need him here or he can be available for phone calls. His business is out of Stone Mountain.

We also discussed the sound treating of the rooms. He seemed to think that most contractors would know how to sound insulate a room but he again stated that he was happy to speak with them when we get to that point. He mentioned some things to consider like a solid core door, door frame that could be sealed almost like an external doorway, extra thick insulation in the walls and ceiling, as well as a different thickness for the sheetrock and ceiling. Anne, I am sure most of this is common knowledge to you, which is just another reason we are so lucky to have you with us during this process.

Please let me know if you have any questions.

Thanks,

Sheana

Sheana A. Richardson, Au.D.

Audiology Director/Clinical Audiologist

Sound Principles. Speak Volume.™



Savannah Speech and Hearing Center

1206 E. 66th Street

Savannah, GA 31404

(912) 355-4601 phone

(912) 355-7935 fax

5 attachments



RE-243 Sample Drawing.pdf
282K



RE-243 Sample Drawing LP floor ducted ventilation.pdf
77K



RE-243 Sample Drawing 3-8-2013.pdf
89K



RE-243 Minimum pit.pdf
30K



RE-243 Ventilation Electrical Clearance Requirements.pdf
78K



Quote #: 308-1049-SVR000ATL

Page: 1 of 2

Date: 9/12/2018

e3 Med-Acoustics
1685 E Park Place Blvd
Stone Mountain, GA 30087

Phone (800) 749-8075
Fax (770) 498-9246

Email: gregollick@med-acoustics.com

VALID THRU: 10/12/2018

Terms: Net 30

Proposed Ship Date: 30 Days After Receiving Order.

Customer #: GA1957

Savannah Speech & Hearing
1206 E. 66th Street

Savannah, GA 31404

Sheana Richardson Audiologist

(912)355-4601

srichardson@speechandhearingsav.org

QUOTATION

MFG Part #	Description	Qty	Price	Total
RE-243	Acoustic Systems RE-243 Double Wall Modular Test Booth	1	32,560.00	32,560.00
1020	Sound Room Shipping & Handling	1	3,700.00	3,700.00
8069	Sound Room Relocation/Installation The booth move does not include painting and assumes reasonable access. If the move is other than on the ground floor a service elevator capable of holding all booth panels is expected. There will be an extra charge for moving panels up and down stairs. There will be minor scratching of the surface of the panels due to the nature of the move. Please provide the full address the booth is moving to below.	1	7,900.00	7,900.00
-	Crate Removal Fee	6	90.00	540.00
-	Site Visit to make sure the pit has been made per the specs	1	500.00	500.00
-		0	0.00	0.00
VDS-3000-RF	Pehratek High Def Video VDS-3000 Pehratek Wireless Radio Frequency Controlled VRA includes two 15.6" Color LED Backlit LCD Monitors that display colorful images continuously. Flush or dual-arm wall mounting brackets included. RF Remote control also included.	1	3,695.00	3,695.00
-	Shipping & Handling	1	65.00	65.00
8074	Labor - On Site Installation & Training	1	395.00	395.00

Shipping As Line Item
Installation As Line Item

Total: 49,355.00

Plus Applicable Sales Taxes.

Expertise • Excellence • Everyday

** Continued **

PURCHASE AGREEMENT

The Customer (identified above) agrees to buy and e3 Med-Acoustics (e3 Diagnostics, Fein no. 36-2852863 dba e3 Med-Acoustics ("Vendor")) agrees to sell the equipment and supplies ("Equipment") listed above. The purchase of the Equipment is subject to the Terms and Conditions described herein. The following "Terms and Conditions" page(s) are an integral part of this Agreement, and the sales of all Equipment, whether sold by Vendor as a distributor or as a manufacturer representative. Acceptance of this Quote/Agreement may preclude, at the option of the invoicing party, use of a credit card as a form of payment.

Quote #: 308-1049-SVR000ATL

Accepted By (Buyer)

DATE:

Accepted By (Sales Person)

DATE: 9/12/2018

Greg Ollick Sr

GENERAL SOUND ROOM TERMS & CONDITIONS

New Installation or Relocation

DELIVERY: A tentative install date will be set at the time of placing the order with the manufacturer. Every effort will be made to meet the agreed upon delivery date. However, actual delivery date and time will be dependent upon the common carrier trucking company selected by the factory. Typically, the Vendor will have a twenty four (24) hour notice after the trucking company receives the sound Room at their local terminal to effect delivery. The Customer is to notify the Vendor of any delay a minimum of four (4) weeks PRIOR to the scheduled installation date.

INSTALLATION: The installation must be during normal business hours, Monday through Friday unless otherwise agreed upon. Additional installation charges will be incurred if the installation crew is on-site and the facility is found to be not ready for installation, or if the crew is delayed in its ability to install the Sound Room while on-site.

STORAGE: If the site is not ready for the Sound Room installation on the agreed upon delivery date and the Sound Room is ready to be shipped or has been shipped, the Customer will then be responsible for any additional storage charges from the manufacturer or shipping and/or storage charges from the common carrier trucking company arising from the delay.

SITE PREPARATION: Vendor is not responsible for removal of the ceiling, ceiling panels, soffit, or trim above or around the Sound Room for installation or removal. *Vendor must be notified before coming on-site if asbestos is present in any form.* The Customer is responsible to insure the site has a minimum Sound Room clearance of four (4) inches on the sides and rear, one (1) inch beyond the ventilation panels, and the floor is able to support the published weight. An area outside of the building, close to the installation site or service elevator, is required to park the truck or trailer during the installation period. Prior to ordering, Vendor must be notified if a receiving dock is not available at the installation site. If a lift gate truck is needed, there may be an additional charge.

ELEVATOR: If the Sound Room is NOT to be located on the ground floor, the Customer is responsible for ascertaining suitability of the elevator and supplying dimensions of the elevator which will be used for transporting the Sound Room panels. Elevator dimensions and suitability for transporting panels is required before the order can be placed with the manufacturer. If the elevator is not adequate to accommodate standard Sound Room panels, the customer is responsible for any charges for special transporting (i.e. hand carry up stairs, crane charges for window access, etc.) or manufacturing costs to modify the panels to fit on the facility elevator. Vendor requires priority access to the service elevator to prevent installation delays and additional charges.

RECESSED PIT: It is the sole responsibility of the Customer or their concrete contractor ("Contractor") to insure the Sound room pit size, pit depth, pit edge, and pit finish meets the manufacturers "Pit Specifications." Delays in the installation of the Sound Room will be subject to additional charges.

ELECTRICAL, FIRE AND SPRINKLER CONNECTIONS: Due to varying local standards, Vendor will not be responsible for meeting local building code (or UL) requirements or installing fire, electrical components or sprinkler systems. The Customer is responsible for any hard wiring or plumbing required in the installation or removal of the Sound Room beyond plugging into a standard wall outlet. To meet local requirements, it is suggested that the Customer contact a local approved and licensed electrician or plumber. For safety, a twenty (20) amp single-phase circuit with separate wire ground (Hospital Grade) is recommended.

HVAC CONNECTIONS: The typical Sound Room is not hooked up to the building HVAC system. Vendor is not responsible for hooking up or disconnecting HVAC connections to the building. If HVAC connections are utilized, the Customer is responsible for the purchase and installation of required special duct silencers and the flexible drop connection of the Sound Room.

PACKING AND CRATING MATERIALS: Vendor is not responsible for the removal of packaging/crating materials other than to a designated on-site location.

SCRATCHES AND PAINTING: Every effort will be made to not incur paint scratches in the finish of the Sound Room. However, due to the nature of Sound Rooms, some scratches are inevitable. Vendor is not responsible for painting Sound Rooms or touch-up painting of scratches (due to color matching) that may occur during a normal installation. It is recommended the Customer consider professional electrostatically painting their rooms to match their office decor.

RELOCATING EXISTING SOUND ROOMS: In the disassembly of an existing Sound Room, damage or dents may normally occur to panels and joiners in breaking the caulk sealing these parts together. New parts may unexpectedly be required and will be subject to additional charges.

Customer is responsible to have their architect, contractor or project manager contact Vendor to discuss and coordinate the project.



**Ventilation, Electrical, and Clearance Requirements
Model RE-243 Double Wall Audiometric Test Booth**

Ventilation Requirements:

Option #1: Integrated ambient air circulation fans

Booth will be provided with variable speed air circulation fans to circulate ambient air through the booth at a rate of one complete exchange every two to ten minutes (variable).

Customer is responsible for ensuring the air space above the booth is well-conditioned, and the top of the booth remains exposed to conditioned air.

Option #2: Direct connection to your building's HVAC system (recommended). Flow rate determination and connection to the booth are the responsibility of the customer or HVAC contractor. Connections must be made with flexible duct. Systems designed to be connected to a sound booth should be designed for an NC 30-35 environment.

Supply connection: 6" diameter duct collar located on the roof of the booth

Maximum flow rate: 200 cfm

Recommended flow rate: 55 cfm at approximately .25" static pressure (in. water) of *conditioned* (55 degree) air for an air exchange every 6 minutes

Exhaust: Passive into the space around the booth.

Electrical Requirements:

Please provide a 15 amp dedicated circuit for the enclosure. Connection is made via a standard 20' power cord located on the roof of the enclosure. The exact location will be shown on your approval drawings.

Option: Booth may be hard wired to host electrical service, connection is made via a junction box located on the roof of the booths. Power connections are the responsibility of the customer.

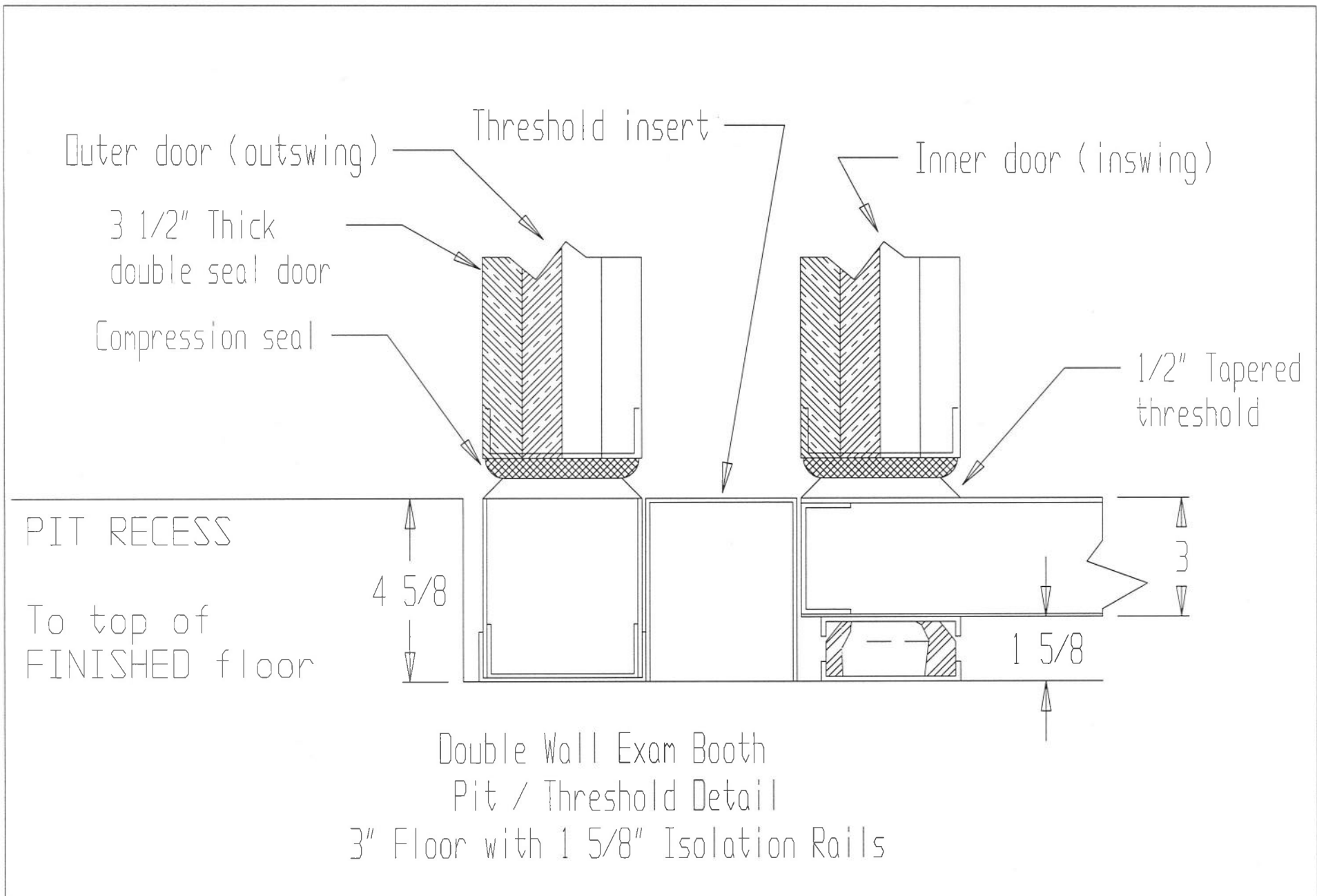
Clearance Requirements:


Please allow a *minimum* 4" clearance between the booth and your host walls. With the ventilation silencer located on the roof, the overall height of the booth is 8'-10" (includes fan), requiring a minimum ceiling height of 9'-6" for installation.

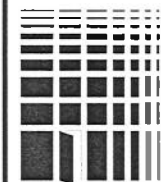


Pit Recess / Step Up:

The pit for the audiometric booth must be a minimum 2" larger than the footprint of the booth. The depth must be 4 3/4" (+1/8" / -0") from the bottom of the pit to the top of your finished floor, level to within 1/8" over 10'.



TITLE Pit / Threshold Detail	 ACOUSTIC SYSTEMS AUSTIN, TEXAS	DRAWN BY SMD DATE 3/3/04
FOR Technical Manual		CHKD BY DATE
	DRWG. NO. _____	NOTES For Proposal Only
	SHT. 1 OF 1	



ACOUSTIC SYSTEMS

A Division of **ETS-LINDGREN**

415 E. ST.ELMO ROAD
AUSTIN, TEXAS 78745
(800)749-1460 (512)444-1961
(FAX)512-444-2282

DATE 14 SEPTEMBER 2004

WEIGHT 8,250 LBS.

DRAWN BY SMD

DESIGN CHECK

COLOR PLATINUM

SCALE 1/4" = 1'

DRAWING TITLE

RE-243 SAMPLE DRAWING

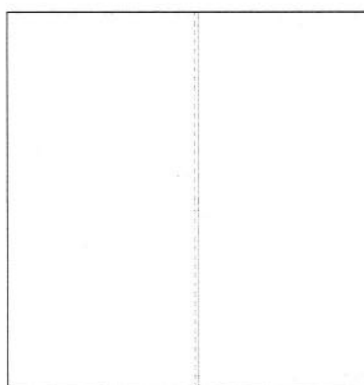
FOR

SALES

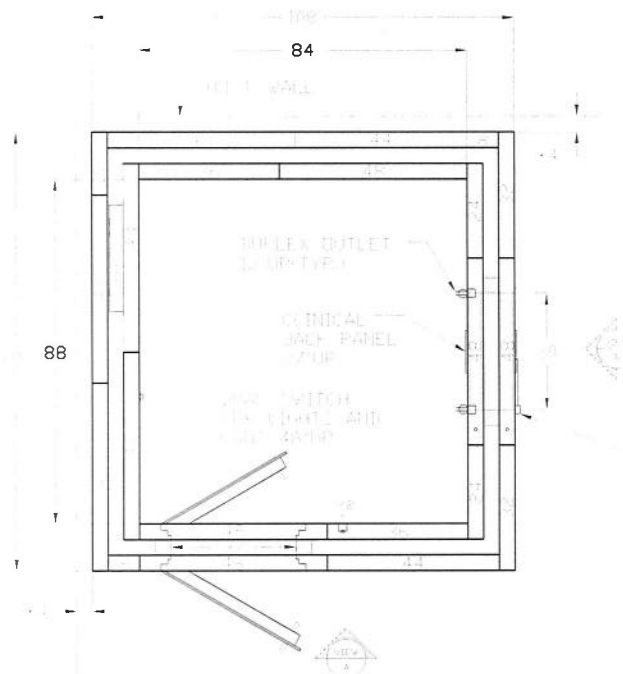
DRAWING NUMBER
5555

SHEET
1

OF
3

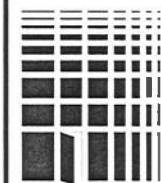


◆ INNER FLOOR PLAN
4" THICK



◆ WALL PLAN
TYPE 2-4" THICK

*A minimum 4" is required between the booth
and all host walls



ACOUSTIC SYSTEMS

A Division of **ETS-LINDGREN**

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(FAX)512-444-2282

DATE 14 SEPTEMBER 2004

WEIGHT 8,250 LBS.

DRAWN BY SMD

DESIGN CHECK

COLOR PLATINUM

SCALE 1/4" = 1'

DRAWING TITLE

RE-243 SAMPLE DRAWING

FOR

SALES

DRAWING NUMBER

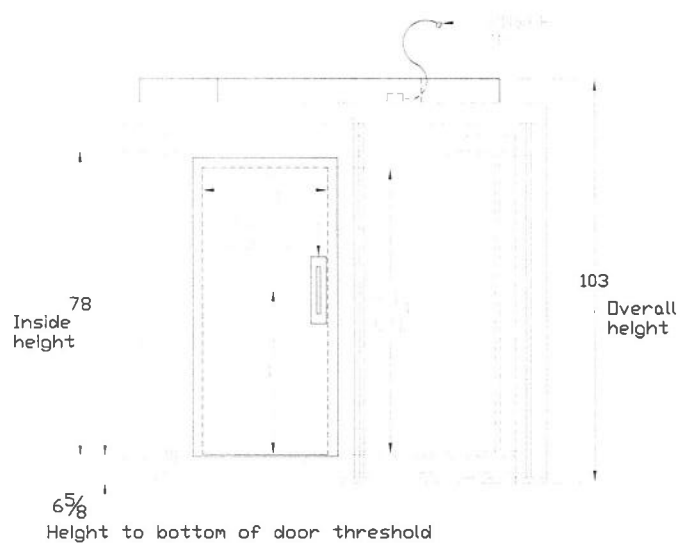
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SHEET

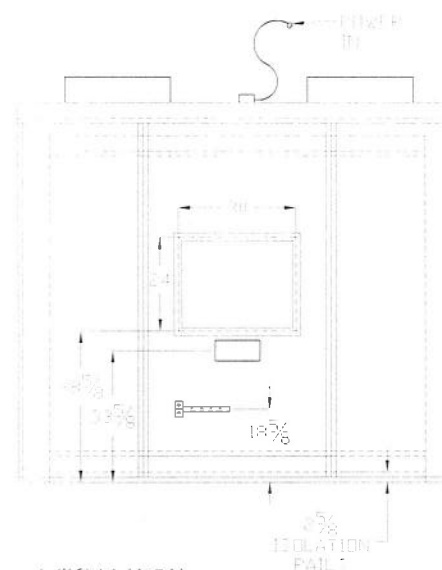
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OF

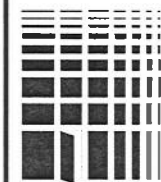
3



◆ VIEW "A"
DOOR SIDE ELEVATION



◆ VIEW "B"
WINDOW SIDE ELEVATION



ACOUSTIC SYSTEMS

A Division of **ETS-LINDGREN**

415 E. ST. ELMO ROAD
AUSTIN, TEXAS 78745
(800)749-1460 (512)444-1961
(FAX)512-444-2282

DATE 14 SEPTEMBER 2004

WEIGHT 8,250 LBS.

DRAWN BY SMD

DESIGN CHECK

COLOR PLATINUM

SCALE 1/4" = 1'

DRAWING TITLE

RE-243 SAMPLE DRAWING

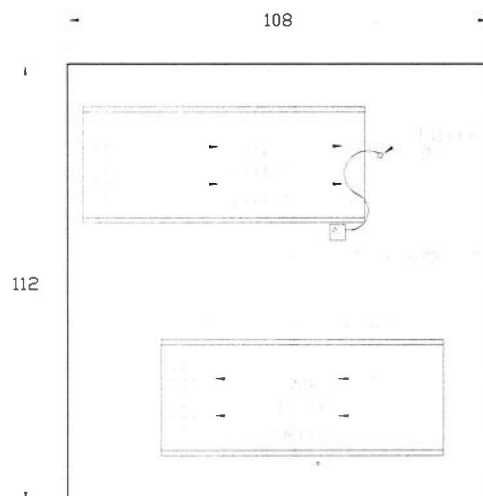
FOR

SALES

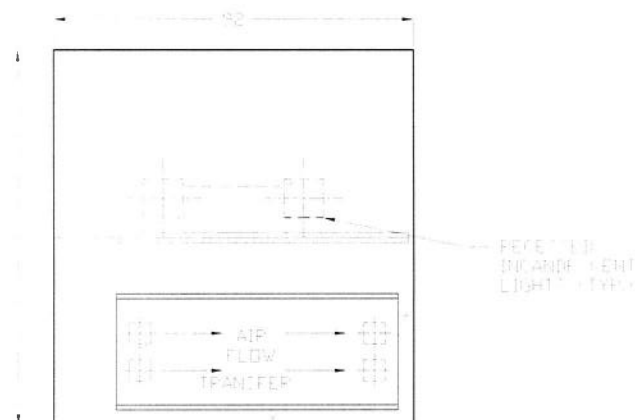
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SHEET
3

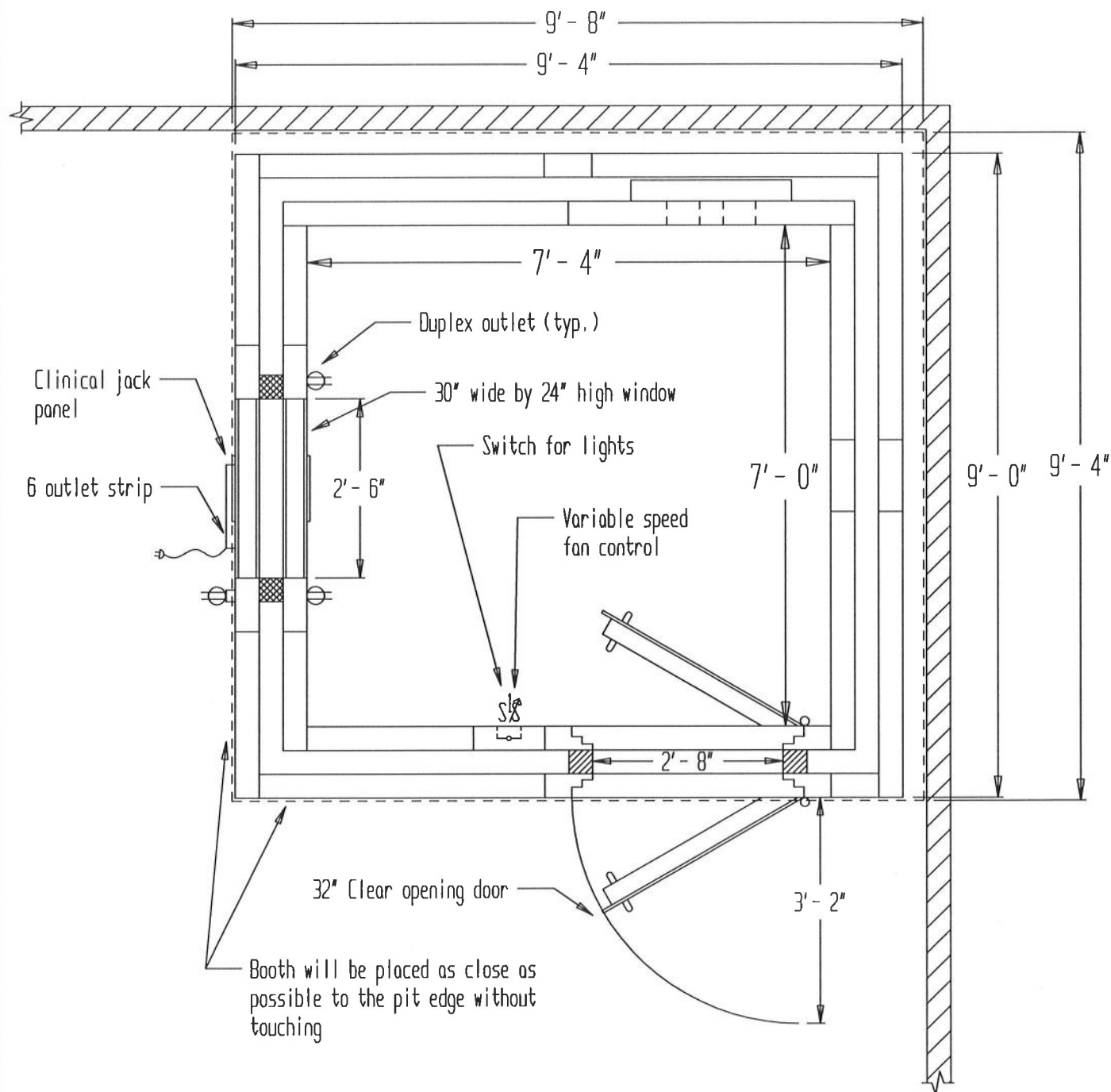
OF
3



◆ OUTER ROOF PLAN
TYPE 2-4" THICK



◆ INNER ROOF PLAN
TYPE 2-4" THICK



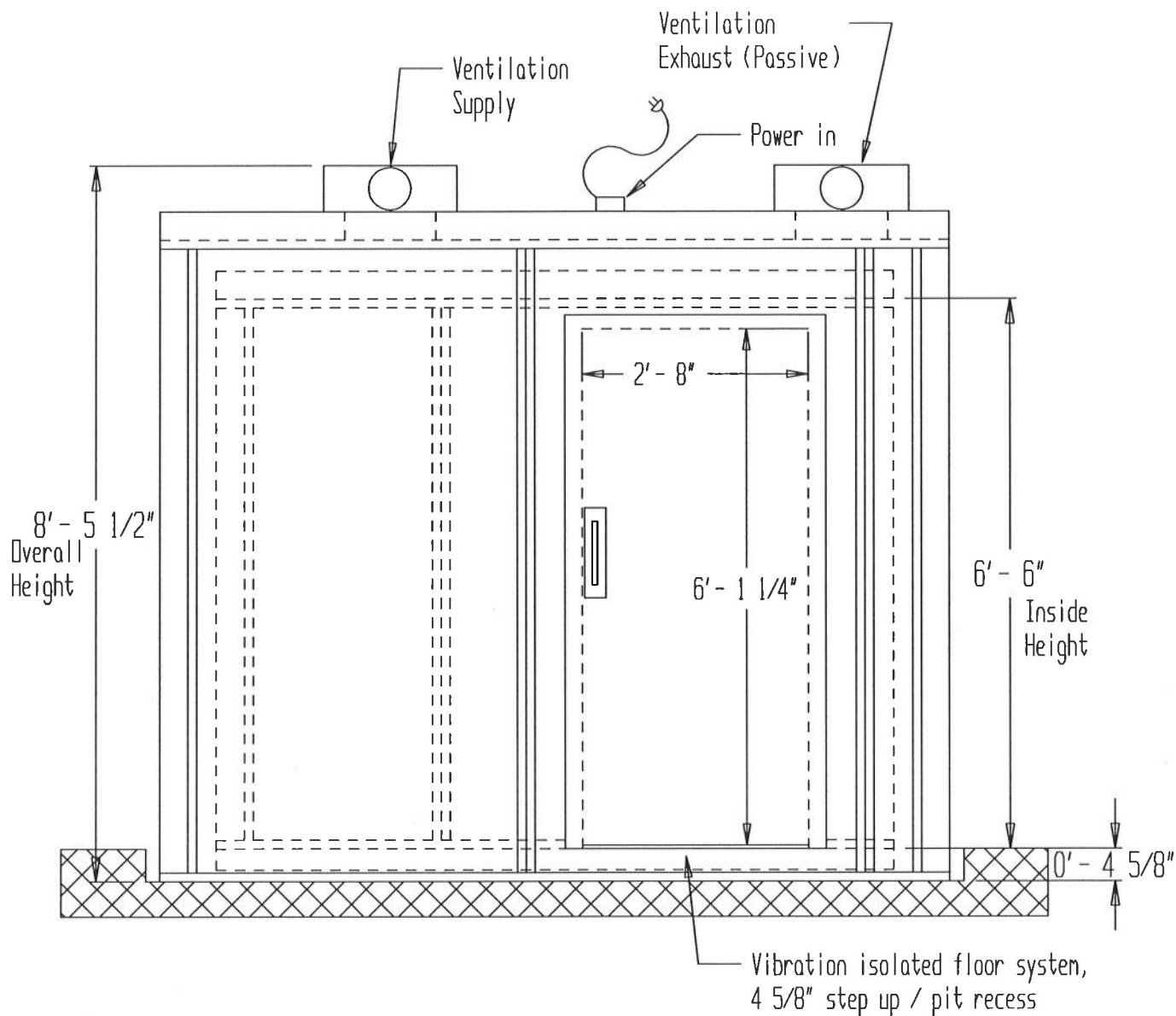
Wall Plan

"Low Profile" Sound and Vibration Isolated
Floor and Ducted Ventilation System

For proposal only - Upon ordering you will receive project specific approval drawings to be reviewed and approved. Approved drawing will be the overriding document for fabrication. This drawing is the property of Acoustic Systems.

ETS-LINDGREN ACOUSTIC SYSTEMS	
DRAWN BY SMD	DATE 6 JAN 2010
NOTES For Proposal Only	

TITLE RE-243 Double Wall Test Booth	Scale N/A	
FOR Technical Manual	DRAWING INSERT SHEET 1 OF 3	



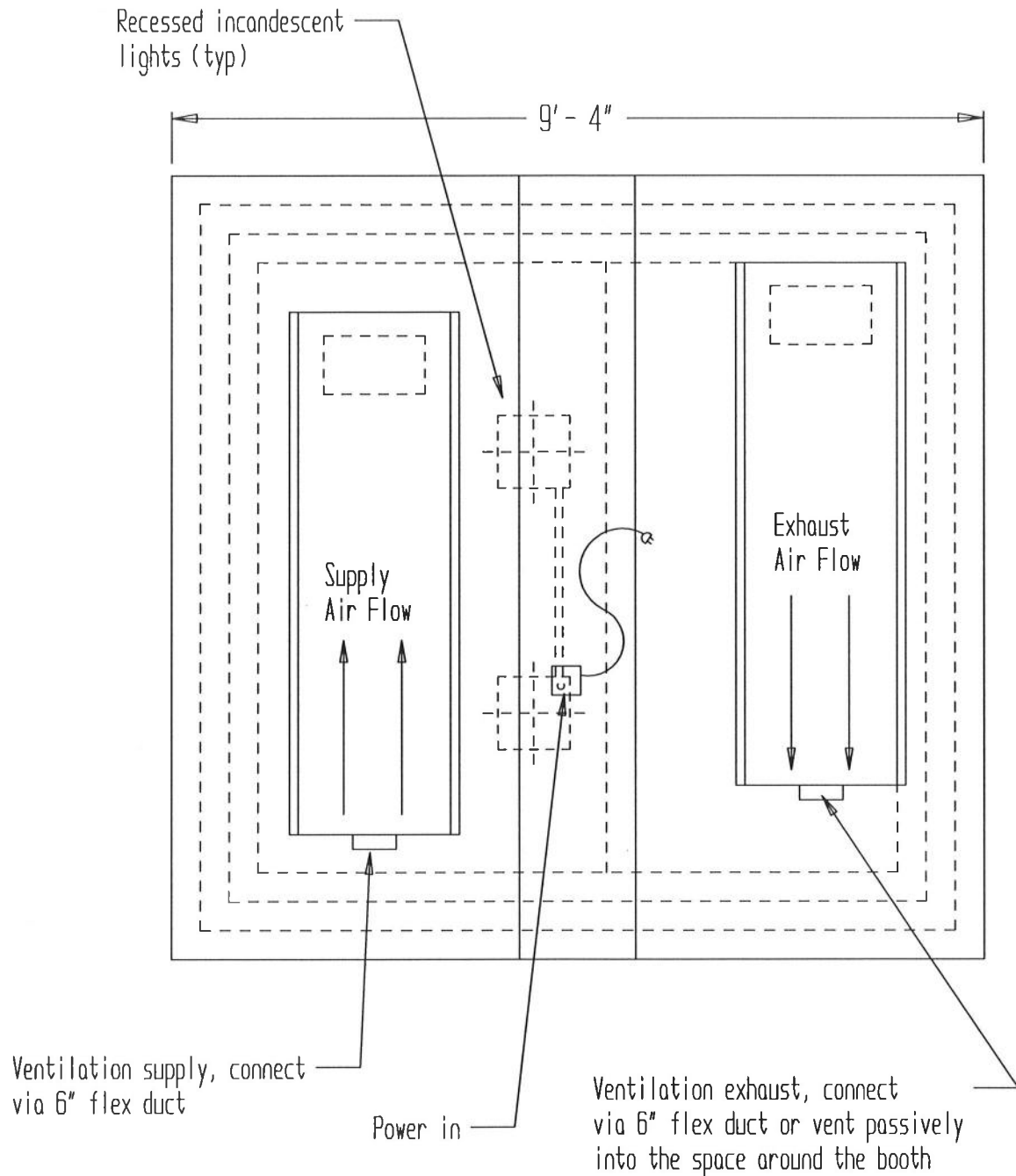
Door Side Elevation

"Low Profile" Sound and Vibration Isolated Floor and Ducted Ventilation System

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ETS-LINDGREN
ACOUSTIC SYSTEMS

TITLE RE-243 Double Wall Test Booth	Scale N/A	DRAWN BY SMD	DATE 6 JAN 2010
FOR Technical Manual	DRAWING INSERT SHEET 2 OF 3	NOTES For Proposal Only	



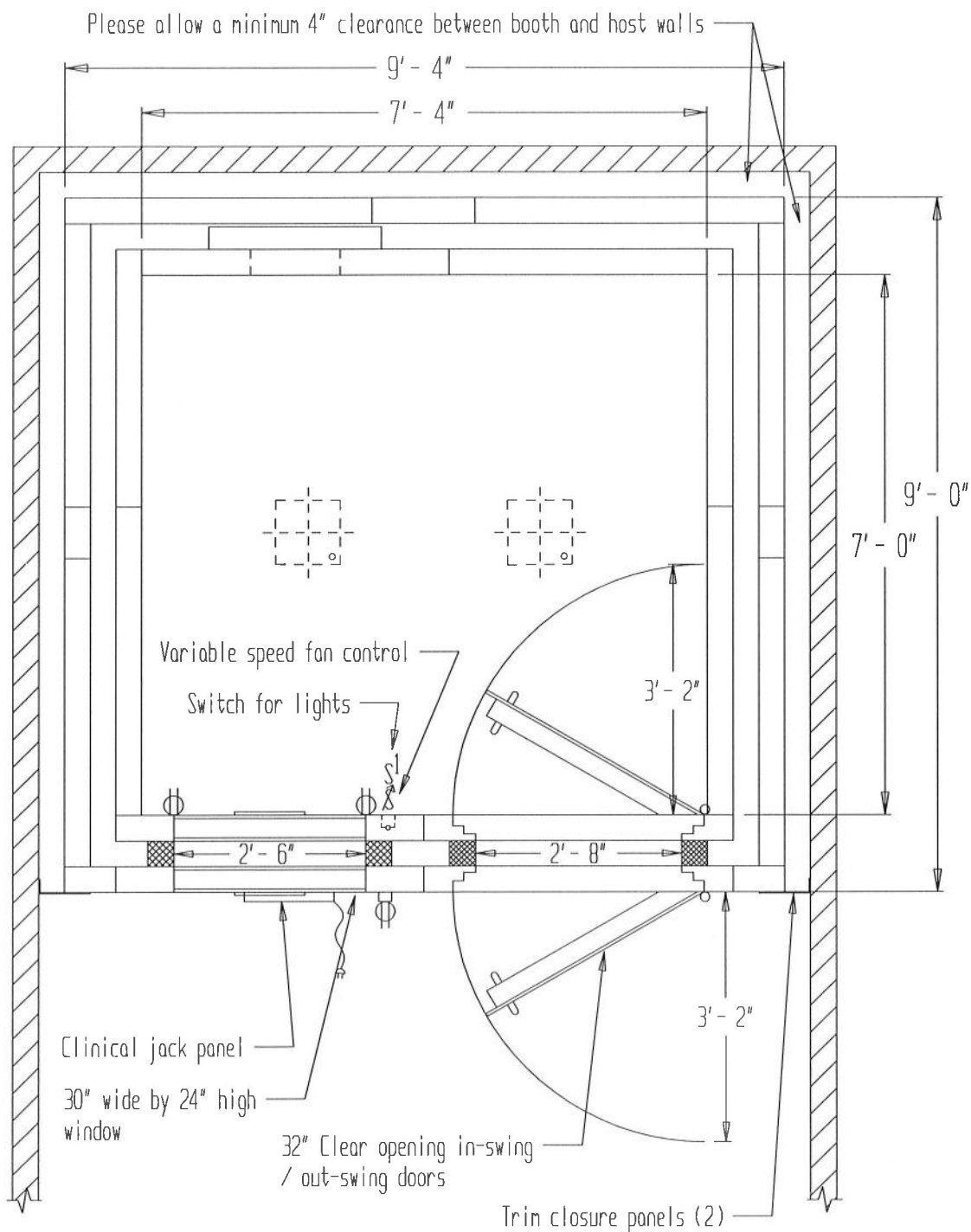
Roof Plan

Duct Collars for Connection to Host HVAC System

For proposal only - Upon ordering you will receive project specific approval drawings to be reviewed and approved. Approved drawing will be the overriding document for fabrication. This drawing is the property of ETS-Lindgren.

ETS-LINDGREN
ACOUSTIC SYSTEMS

TITLE RE-243 Double Wall Test Booth	Scale N/A	DRAWN BY SMD	DATE 6 JAN 2010
FOR Technical Manual	DRAWING INSERT SHEET 1 OF 3	NOTES For Proposal Only	



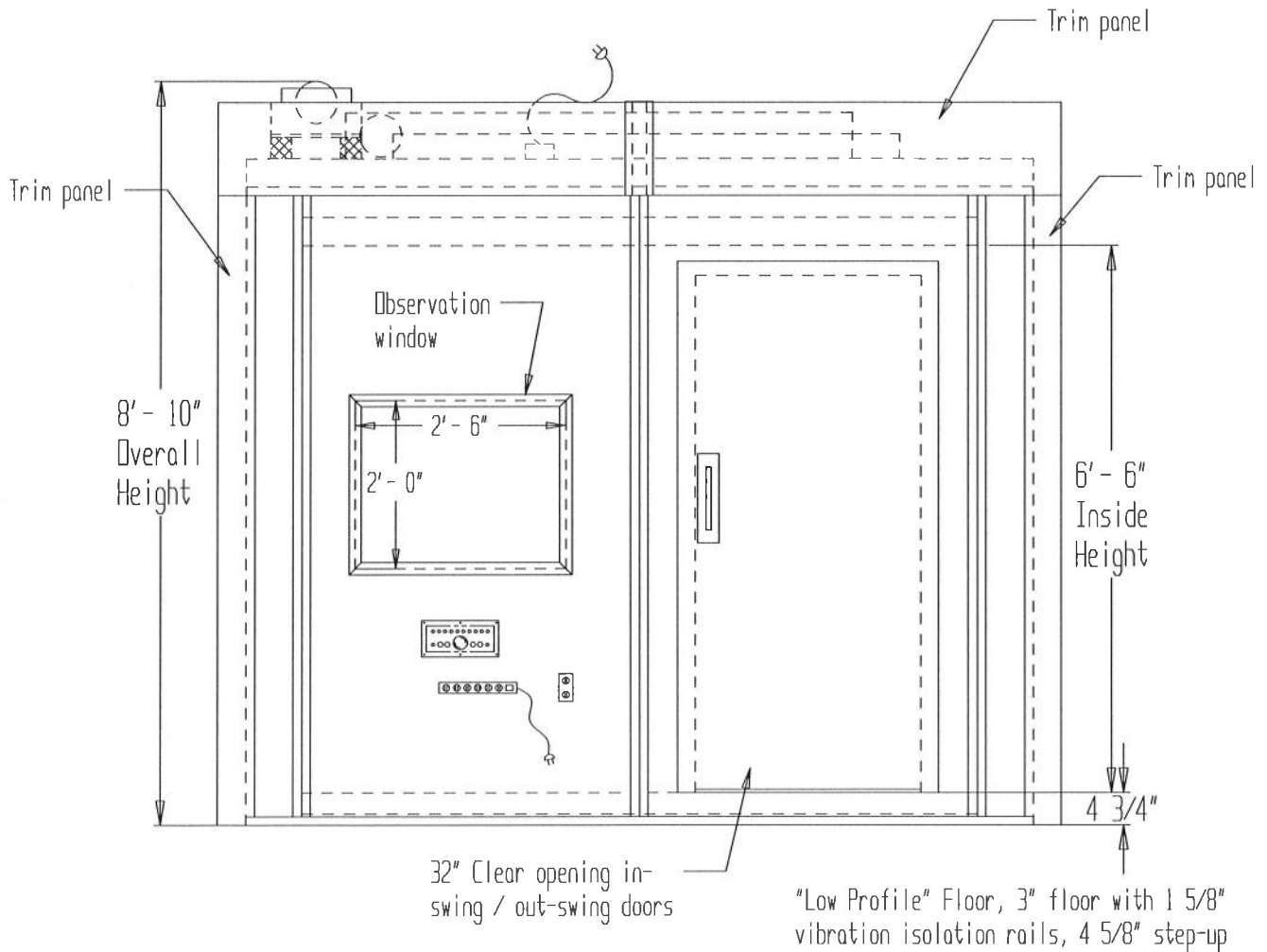
RE-243 WALL PLAN

AS-A504 4" Thick Panel Construction

For proposal only - Upon ordering you will receive project specific approval drawings to be reviewed and approved. Approved drawing will be the overriding document for fabrication. This drawing is the property of ETS-Lindgren.

ETS-LINDGREN
ACOUSTIC SYSTEMS

TITLE	RE-243 Double Wall Audiometric Test Booth	Scale	N/A	DRAWN BY	SMD	DATE	8 MAR 2013
FOR	Technical Manual	DRAWING	03082013C	NOTES	Sample Only		



VIEW "A" ELEVATION

AS-A504 4" Thick Panel Construction

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ETS-LINDGREN
ACOUSTIC SYSTEMS

DRAWN BY SMD DATE 8 MAR 2013

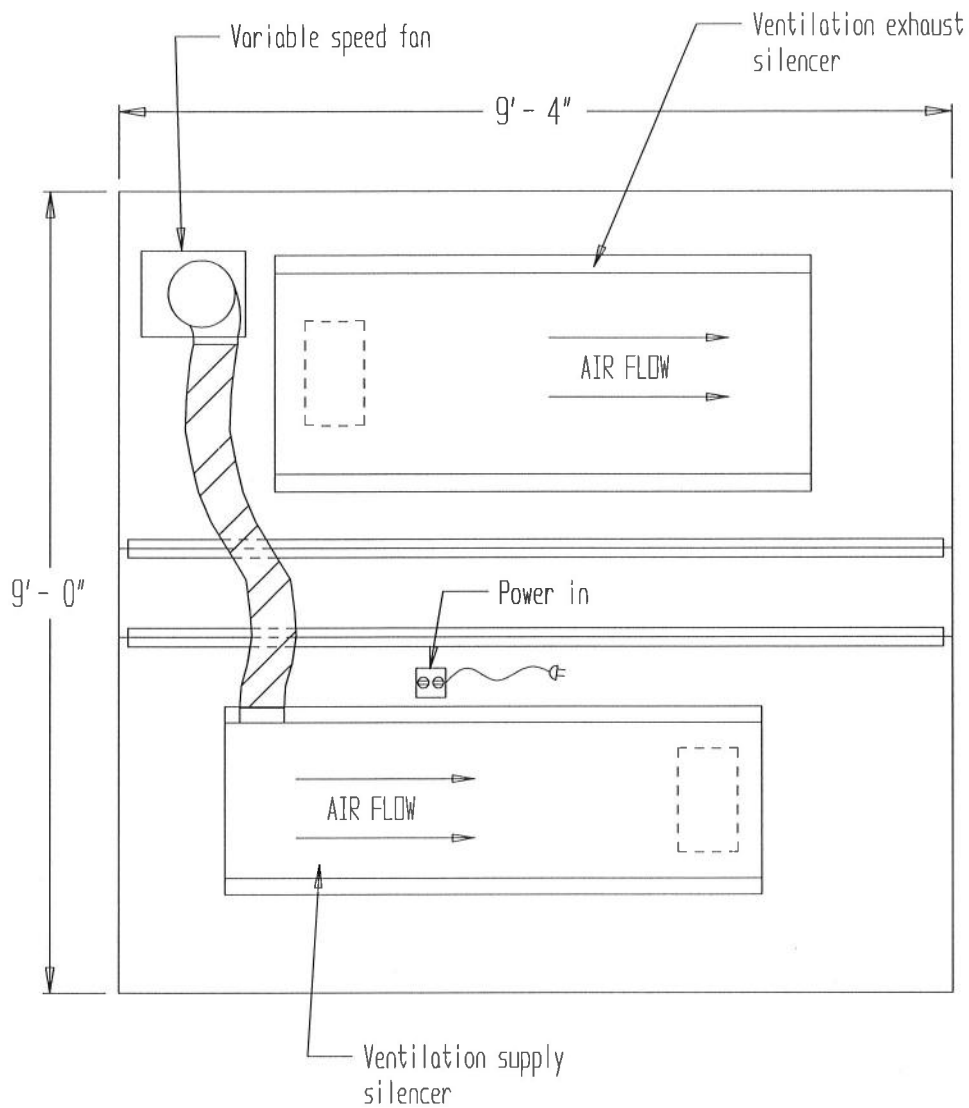
NOTES Sample Only

TITLE RE-243 Double Wall Audiotest Booth

Scale N/A

FOR Technical Manual

DRAWING 03082013C



ROOF PLAN

AS-A504 4" Thick Panel Construction

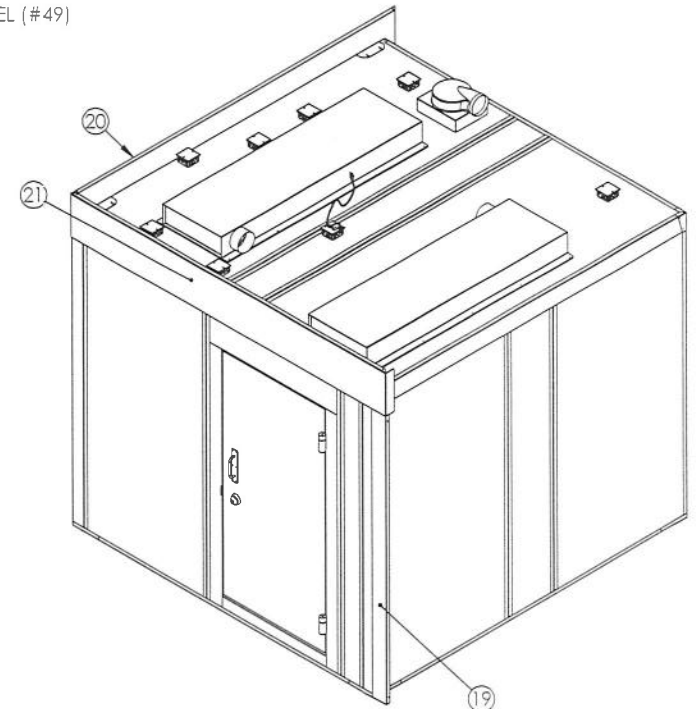
For proposal only - Upon ordering you will receive project specific approval drawings to be reviewed and approved. Approved drawing will be the overriding document for fabrication. This drawing is the property of ETS-Lindgren.

ETS-LINDGREN
ACOUSTIC SYSTEMS

TITLE	RE-243 Double Wall Audiometric Test Booth	Scale	N/A	DRAWN BY	SMD	DATE	8 MAR 2013
FOR	Technical Manual	DRAWING	03082013C	NOTES	Sample Only		

57	1	178427	PANEL, AS-R303FP, 48X96, SM
56	1	130081	THRESHOLD, INSERT, 3.75x5.25x45
55	2	002044	RAIL, ISOLATION, 91x1.865, 5-PADS
54	1	002052	RAIL, ISOLATION, 91x1.865, 3-PADS
53	1	5117-23	PANEL, AS-A504, 47.75X112, HVAC, 6H
52	1	5117-24	PANEL, AS-A504, 47.75X112, HVAC, 1H
51	1	5117-25	PANEL, AS-A504, 11.75X112, 1H
50	1	5117-22	PANEL, AS-A504, 43.75X96, 1H
49	1	5117-21	PANEL, AS-A504, 47.75X96, HVAC, LTS, 6H
48	1	174080	PANEL, AS-A504, 7.75X90.5, BLANK
47	1	174440	PANEL, AS-A504, 43.75X90.5, BLANK
46	1	174160	PANEL, AS-A504, 15.75X90.5, BLANK
45	1	178332R	PANEL, AS-A504, 47.75X90.5, 30x24WINDW, TOT, CJ
44	2	174260	PANEL, AS-A504, 25.75X90.5, BLANK
43	2	174320	PANEL, AS-A504, 31.75X90.5, BLANK
42	3	174480	PANEL, AS-A504, 47.75X90.5, BLANK
41	1	774228DB	DOOR, 4'RH, 32X74CO, 48X91PNLSNL5, NW, DB
40	1	171488	PANEL, AS-A504, 47.75X77.5, 200/300 CFM
39	1	171120	PANEL, AS-A504, 11.75X77.5, BLANK
38	1	178379	PANEL, AS-A504, 11.75X77.5, 4X4 J-BOX, 60UP
37	2	171240	PANEL, AS-A504, 23.75X77.5, BLANK
36	3	171123	PANEL, AS-A504, 11.75X77.5, OUTLET
35	2	171300	PANEL, AS-A504, 29.75X77.5, BLANK
34	1	171480	PANEL, AS-A504, 47.75X77.5, BLANK
33	1	171489	PANEL, AS-A504, 47.75X77.5, 30X24WINDW
32	1	774104	DOOR, 4'RH, 32X74CO, 48X78PNLSNL1/2, NW
31	2	002918-109.75	JOINER, 4.156X109.75, 16 GA.
30	1	002918-93.75	JOINER, 4.156X93.75, 16 GA.
29	4	002934-88.25	JOINER, CORNER, 4.156X88.25, 16 GA.
28	8	002918-88.25	JOINER, 4.156X88.25, 16 GA.
27	1	002938-89.25	JOINER, SPLIT, 4.156X89.25, 16 GA.
26	4	002934-75.25	JOINER, CORNER, 4.156X75.25, 16 GA.
25	9	002918-75.25	JOINER, 4.156X75.25, 16 GA.
24	1	002938-76.25	JOINER, SPLIT, 4.156X76.25, 16 GA.
23	1	002993-112	APRON, ROOF, 1.25X5.625X112, 16 GA.
22	1	002993-108	APRON, ROOF, 1.25X5.625X108, 16 GA.
21	1	190810	APRON, ROOF, PARAPET, 1.25X13.5X112.5, 16 GA.
20	1	190813	APRON, ROOF, FLAT, 1.25X13.5X116, 16 GA.
19	2	002704-89.125	PANEL, CLOSURE, VERTICAL, 1.25X5X89.125, 16 GA.
18	2	002993-92	APRON, ROOF, 1.25X5.625X92, 16 GA.
17	2	002993-96	APRON, ROOF, 1.25X5.625X96, 16 GA.
16	5	002984	COVER, CORNER, ROOF, 1.25X5.75, 16 GA.
15	1	5117-19	CHANNEL, ROOF, 4.156X97.5, MED, 1H
14	2	002916-93.5	CHANNEL, ROOF, 4.156X93.5, MED.
13	1	002916-97.5	CHANNEL, ROOF, 4.156X97.5, MED.
12	1	5117-18	CHANNEL, ROOF, 4.156X77.5, MED, 2H
11	1	5117-17	CHANNEL, ROOF, 4.156X77.5, MED, 2H
10	1	5117-16	CHANNEL, ROOF, 4.156X81.5, MED, 2H
9	1	002916-81.5	CHANNEL, ROOF, 4.156X81.5, MED.
8	8	002952	CHANNEL, CORNER, MED., 4.156X7.3125X7.3125
7	2	002900-93.5	CHANNEL, 4.156X93.5, 16 GA.
6	2	002900-89.5	CHANNEL, 4.156X89.5, 16 GA.
5	1	002900-73.5	CHANNEL, 4.156X73.5, 16 GA.
4	2	002900-77.5	CHANNEL, 4.156X77.5, 16 GA.
3	1	002900-36	CHANNEL, 4.156X36, 16 GA.
2	1	002959	PLATE, DOOR, 3.938X37.5, 16 GA.
1	8	002951	CHANNEL, CORNER, 4.156X9.313X9.313, IND.
ITEM NO.	QTY.	PART NUMBER	DESCRIPTION


NOTE:
MOUNT VENT (#59) TO WALL PANEL (#40)
MOUNT TRANSFER HUMPS (#60) TO ROOF PANEL (#49)



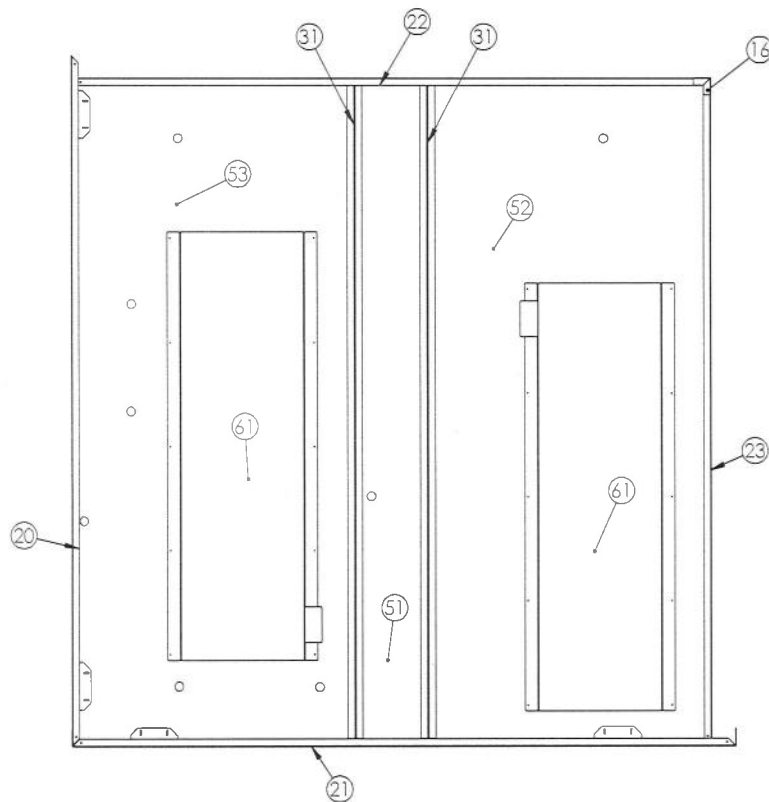
ROOM 164

67	700	943701	SLIT-FILL, 4" (50' ROLL)
66	60	943401	FLOOR CARPET, GRAY 788x84
65	29	320201	DUST SEAL, FOAM, 4"x4-1/4"x108"
64	70	210106	CAULK, 5-YEAR
63	1	160363-5117-02	HARNESS, ELEC. WIRING, KIT
62	1	113039-5117	KIT, ACCESSORY, ACOUSTIC
61	2	0007825	HVAC, SILENCER, 6.5X21X72.6" ROUND DUCT, LH
60	1	0007811	HVAC, 200/300CFM TRANSFER HUMPS
59	1	0007782	HVAC, VENT HUMPS, 3.5X27X72
58	1	178426	PANEL, AS-R303FP, 44X96, SF
ITEM NO.	QTY.	PART NUMBER	DESCRIPTION

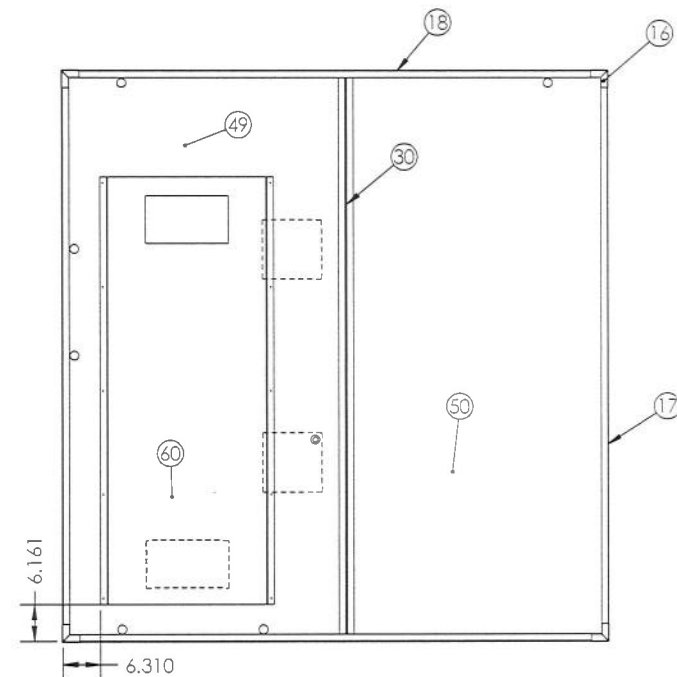
		CHILDRENS HOSP., BIRMINGHAM, RM 164	
PROJECT: BOOTH COLOR: CREME WINDOW TRIM COLOR: CHARCOAL GRAY	DATE: 03/31/09 BY: JAV	SIZE: B SCALE: NONE	PART: RE-243_AC5117-03

TITLE: ADOLESCENT THERAPY 		ETSco LINDGREN™ An ESCO Technologies Company	
PROJECT: OTHERWISSE SPECIALTY ADDRESS: 1000 10TH AVENUE BIRMINGHAM, AL 35203 PHONE: (205) 975-1000 FAX: (205) 975-1001	BUILDING: JAV	DATE: 09/24/10	TITLE: CHILDRENS HOSP. BIRMINGHAM RM 164
DESIGNER: ETSco 1000 10TH AVENUE BIRMINGHAM, AL 35203	LINE NUMBER: 001	PROPRIETARY INFORMATION ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED EXCEPT WHERE SHOWN OTHERWISE. FOR OFFICIAL USE ONLY.	
BOOTH COLOR: CREME WINDOW TRIM COLOR: CHARCOAL GRAY		SIZE: 6' 0" x 6' 0"	PART NO: AS05117_03
		DO NOT SCALE DRAWING	SHEET: 2 OF 5


REVISIONS				
ECN	REV	DESCRIPTION	DATE	APPROVED
	1	XXXXX	XXX	XXX

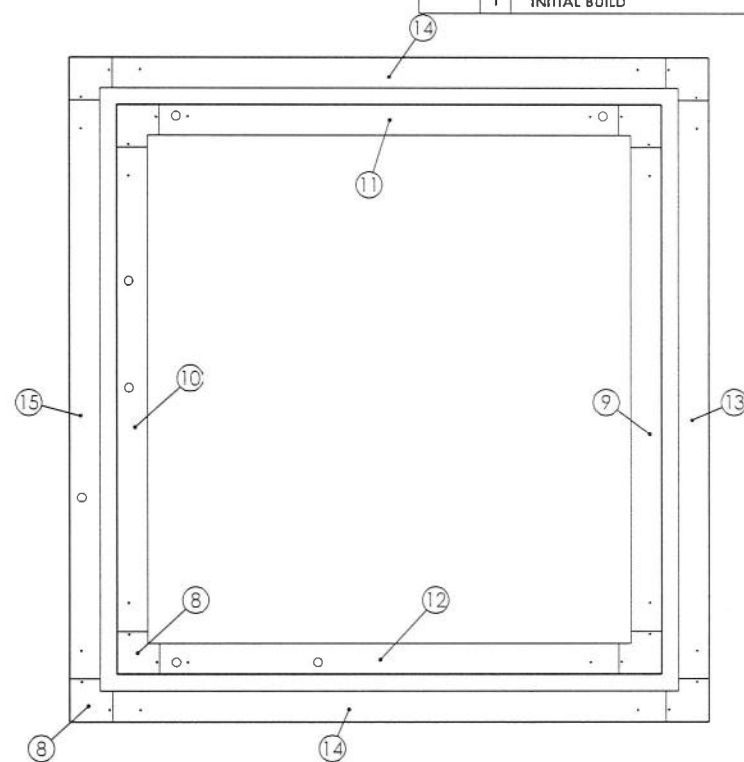
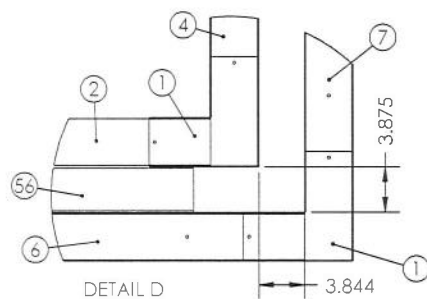
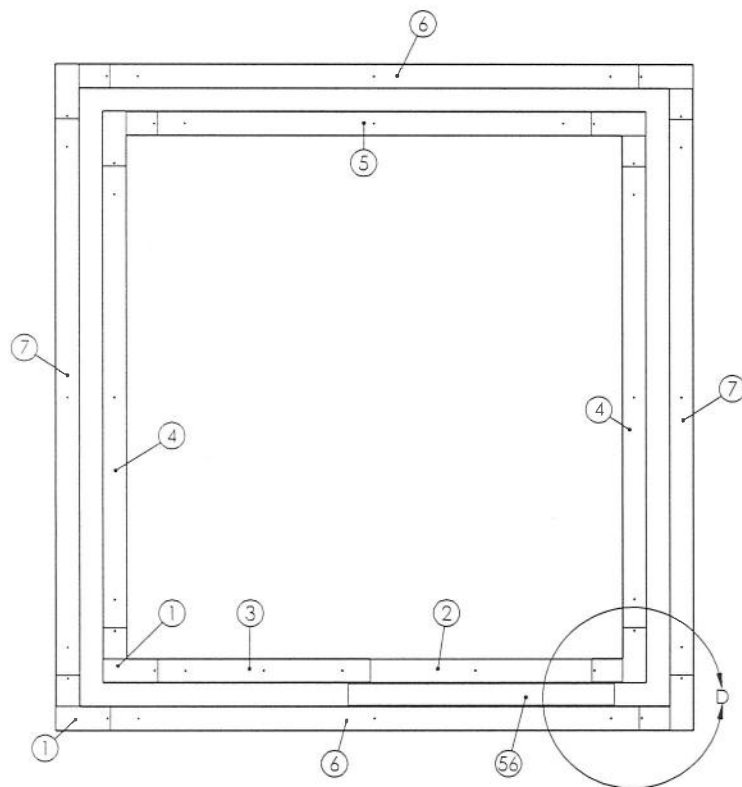


OUTER ROOF PANEL LAYOUT





INNER ROOF PANEL LAYOUT

<div>1-800-476-6111</div> <div></div>		<div>ETS•LINDGREN™</div> <div>An ESCO Technologies Company</div>	
<div>UNLESS OTHERWISE SPECIFIED: FINISHES AND MATERIALS SHALL BE AS SHOWN ON THE DRAWING. UNLESS OTHERWISE SPECIFIED, ALL DIMENSIONS ARE IN INCHES. DECIMALS: 1/16" = 0.0625" FRACTIONS: 1/8" = 0.125" 1/4" = 0.25" 3/8" = 0.375" 1/2" = 0.5" 5/8" = 0.625" 3/4" = 0.75" 7/8" = 0.875" 1" = 1.0" 1 1/8" = 1.125" 1 1/4" = 1.25" 1 3/8" = 1.375" 1 1/2" = 1.5" 1 5/8" = 1.625" 1 3/4" = 1.75" 1 7/8" = 1.875" 2" = 2.0" 2 1/8" = 2.125" 2 1/4" = 2.25" 2 3/8" = 2.375" 2 1/2" = 2.5" 2 5/8" = 2.625" 2 3/4" = 2.75" 2 7/8" = 2.875" 3" = 3.0" 3 1/8" = 3.125" 3 1/4" = 3.25" 3 3/8" = 3.375" 3 1/2" = 3.5" 3 5/8" = 3.625" 3 3/4" = 3.75" 3 7/8" = 3.875" 4" = 4.0" 4 1/8" = 4.125" 4 1/4" = 4.25" 4 3/8" = 4.375" 4 1/2" = 4.5" 4 5/8" = 4.625" 4 3/4" = 4.75" 4 7/8" = 4.875" 5" = 5.0" 5 1/8" = 5.125" 5 1/4" = 5.25" 5 3/8" = 5.375" 5 1/2" = 5.5" 5 5/8" = 5.625" 5 3/4" = 5.75" 5 7/8" = 5.875" 6" = 6.0" 6 1/8" = 6.125" 6 1/4" = 6.25" 6 3/8" = 6.375" 6 1/2" = 6.5" 6 5/8" = 6.625" 6 3/4" = 6.75" 6 7/8" = 6.875" 7" = 7.0" 7 1/8" = 7.125" 7 1/4" = 7.25" 7 3/8" = 7.375" 7 1/2" = 7.5" 7 5/8" = 7.625" 7 3/4" = 7.75" 7 7/8" = 7.875" 8" = 8.0" 8 1/8" = 8.125" 8 1/4" = 8.25" 8 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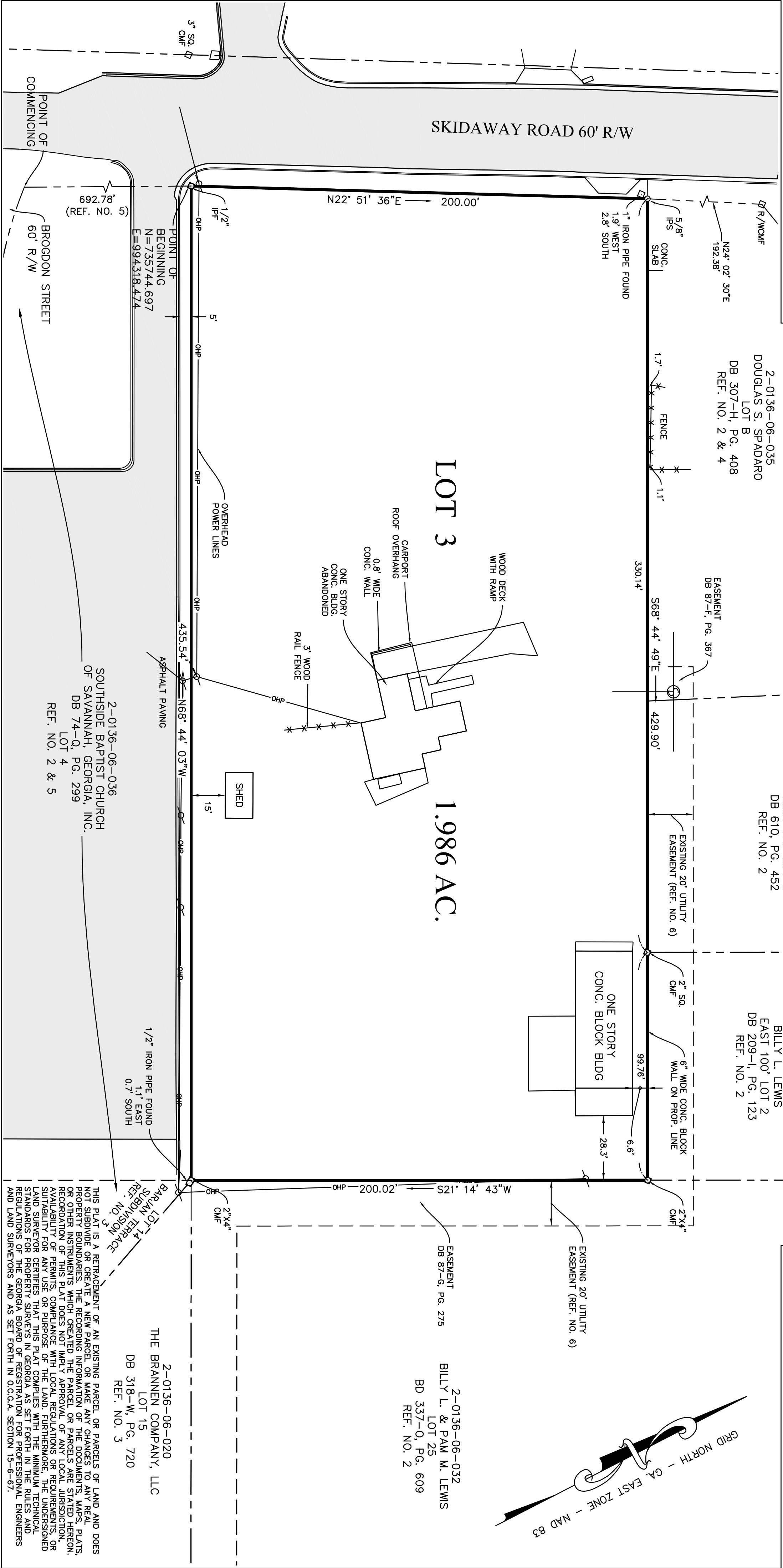
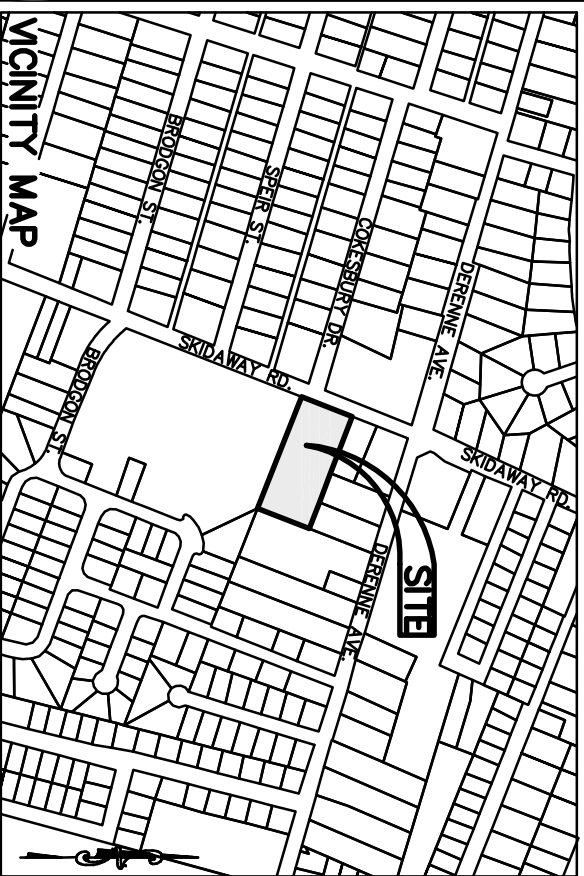
REVISIONS				
ECN	REV	DESCRIPTION	DATE	APPROVED
	1	INITIAL BUILD	XX/XX/XX	XXX

THREE WAYS TO CONNECT 		 ETS•LINDGREN™ An ESCO Technologies Company	
DETAILS OTHERWISE SPECIFIED: DIMENSIONS ARE IN INCHES FINISHES ARE AS SHOWN ON SPECIFICATIONS AND FINISHES SCHEDULES, UNLESS NOTED OTHERWISE.	MODEL DRAWING DATE 09/24/10	USE CHILDRENS HOSP. BIRMINGHAM RM 164	PROJECT NAME INFORMATION PROJECT NO. 0505117-03 PROJECT NAME CHILDRENS HOSP. BIRMINGHAM RM 164 PROJECT LOCATION BIRMINGHAM, AL PROJECT OWNER CHILDRENS HOSP. BIRMINGHAM
SPECIFICATIONS 1. 1010 2. 1015	FINISHES 1. 1010 2. 1015	ENGINEERING DATE 09/24/10	SPECIFICATIONS 1. 1010 2. 1015
FINISHES BOOTH COLOR: CREAM WINDOW TRIM COLOR: CHARCOAL GRAY		SPECIFICATIONS 1. 1010 2. 1015	SPECIFICATIONS 1. 1010 2. 1015

THIS BLOCK RESERVED FOR THE CLERK
OF THE SUPERIOR COURT

- NOTES:**
1. IN MY OPINION, IN ACCORDANCE WITH F.L.R.M. MAP NO. 1305100 01646, EFFECTIVE DATE AUGUST 16, 2018, THIS PROPERTY DOES NOT LIE WITHIN THE 100 YEAR FLOOD PLAIN.
 2. NO GUARANTEE EITHER STATED OR IMPLIED IS MADE THAT THIS PROPERTY IS NOT SUBJECT TO EASEMENTS, CLAIMS, PRESCRIPTIONS, RESTRICTIONS, SUB-SURFACE CONDITIONS, OR ANY OTHER MATTERS OF TITLE THAT ARE NOT VISIBLE, NOT DISCLOSED, OR THAT WOULD BE DISCOVERED BY A TITLE EXAMINATION.
 3. THIS SURVEY DOES NOT ADDRESS ANY WETLAND OR ENVIRONMENTAL ISSUES. WETLANDS ARE UNDER THE JURISDICTION OF THE U.S. ARMY CORPS OF ENGINEERS AND/OR THE GEORGIA STATE DEPARTMENT OF NATURAL RESOURCES AND ANY DISTURBANCE OF THESE PROTECTED AREAS, WITHOUT PROPER PERMIT AND APPROVAL, IS SUBJECT TO PENALTY BY LAW.
 4. THE COORDINATES AND BEARING, AS SHOWN HEREON, ARE IN ACCORDANCE WITH THE GEORGIA STATE PLANE GRID COORDINATE SYSTEM, EAST ZONE NAD 83.
 5. PROPERTY IDENTIFICATION NUMBER IS 2-0136-06-002.
 6. UNDERGROUND FEATURES ARE SHOWN IN ACCORDANCE WITH THE FIELD LOCATION OF THE ABOVE GROUND, VISIBLE APPURTENANCES. NO GUARANTEE CAN BE MADE AS TO EXACT LOCATION OR THAT ALL UNDERGROUND FEATURES ARE SHOWN. NO SUB-SURFACE INVESTIGATION WAS PERFORMED.
 7. C/MF INDICATES CONCRETE MONUMENT FOUND.
 8. R/WCMF INDICATES RIGHT-OF-WAY CONCRETE MONUMENT FOUND.
 9. IPF INDICATES IRON PIN FOUND.
 10. IPS INDICATES IRON PIN SET.

- REFERENCE:**
1. DEED TO DEVISE LOT 3 GOLF COURSE TRACT SUBDIVISION, BETWEEN LAVENNE SOUTH, JR., AS EXECUTOR TO THE LAST WILL AND TESTAMENT OF BERTIS HARDE SOUTH TO LAVENNE SOUTH, JR., INDIVIDUALLY, DATED MAY 16, 2014, RECORDED IN DEED BOOK 449, PAGE 503.
 2. PLAT OF THE GOLF LINKS TRACT SUBDIVISION, PREPARED BY ROBERT D. GIGNILLIAT, DATED JANUARY 27, 1928, RECORDED IN MAP BOOK 2, PAGE 217, RESUBDIVIDED AND REPLATED AS THE GOLF COURSE TRACT SUBDIVISION, BY D.G. NICHOLS, DATED JULY 1, 1935, CORRECTED MAY 25, 1936 AND RECORDED IN SUBDIVISION MAP BOOK "A", PAGE 2.
 3. PLAT OF BARIAN TERRACE SUBDIVISION, PREPARED BY S.P. KEOHE, DATED MARCH 18, 1953, RECORDED IN SUBDIVISION MAP BOOK "A", PAGE 199.
 4. PLAT OF A RESUBDIVISION OF A PORTION OF LOT 1, GOLF LINKS TRACT SUBDIVISION, PREPARED BY: WRIGHT C. POWERS, DATED JANUARY 3, 1984, RECORDED IN SUBDIVISION MAP BOOK 4-S, PAGE 51.(NOTE: THE ABOVE DATED PLAT DOES NOT CLOSE. MATHEMATICALLY.)
 5. RECOMBINATION PLAT OF SOUTHSIDE BAPTIST CHURCH PROPERTY, PREPARED BY DALE E. PAM, DATED APRIL 12, 2007, RECORDED IN PLAT RECORD BOOK 36-43, PAGE 228.
 6. PLAT OF A 20' FOOT WIDE UTILITY EASEMENT, PREPARED BY TEBEL & ASSOCIATES, INC., DATED MAY 11, 1984, RECORDED IN PLAT RECORD BOOK "P", PAGE 212.



BOUNDARY RETRACEMENT

LOT 3, GOLF COURSE TRACT SUBDIVISION, COOK WARD,
FOURTH G.M. DISTRICT, KNOWN AS 5414 SKIDAWAY ROAD, CITY
OF SAVANNAH, CHATHAM COUNTY, GEORGIA

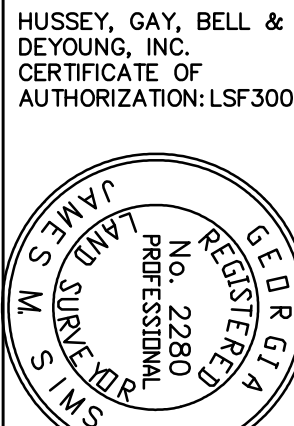
DATE: SEPTEMBER 5, 2018
REVISED:
JOB NO.-118301701
SCALE: 1"=30'

ERROR OF CLOSURE: FIELD - 1/45,487
ERROR OF CLOSURE: PLAT - 1/253,092
ANGULAR ERROR: 1" PER POINT
NUMBER OF LOTS: N/A
AREA: 1.986 ACRES
EQUIPMENT USED: TOTAL STATION

HUSSEY GAY BELL

Established 1958

329 COMMERCIAL DRIVE, SAVANNAH, GA 31406 / T:912.354.4626



LEGAL NOTICE

CC NO. 167298

REQUEST FOR PROPOSALS

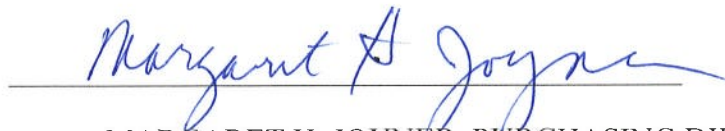
Sealed proposals will be received until **5:00 P.M. on NOVEMBER 1, 2018** in **Chatham County Purchasing and Contracting Department, 1117 EISENHOWER DRIVE, SUITE C, SAVANNAH, GA.** for: **RFP 18-0097-1 DESIGN BUILD OF A NEW SAVANNAH SPEECH AND HEARING CENTER FOR THE HOSPITAL AUTHORITY.**

A PRE-PROPOSAL CONFERENCE will be held at **2:00 P.M. OCTOBER 15, 2018 AT THE CHATHAM COUNTY CITIZENS CENTER, 1117 EISENHOWER DRIVE, SUITE C, SAVANNAH, GEORGIA.**

Invitation to Submit Proposal Packages are available at 1117 Eisenhower Drive, Suite C, Savannah, Georgia, and on the Chatham County Purchasing Web Site <http://purchasing.chathamcounty.org>, or by contacting Robert Marshall, Senior Procurement Specialist, at rmarshall@chathamcounty.org or (912) 790-1622. All firms requesting to do business with Chatham County must also register on-line at <http://purchasing.chathamcounty.org>

THE HOSPITAL AUTHORITY RESERVES THE RIGHT TO REJECT ANY/AND OR ALL PROPOSALS AND TO WAIVE ALL FORMALITIES. ONLY THOSE FIRMS RESPONDING TO THE RFP WILL BE ALLOWED TO PARTICIPATE IN THE PROJECT.

"THE HOSPITAL AUTHORITY IS AN EQUAL OPPORTUNITY EMPLOYER, M/F/H, ALL PROPOSERS ARE TO BE EQUAL OPPORTUNITY EMPLOYERS"



MARGARET H. JOYNER, PURCHASING DIRECTOR

SAVANNAH N/P INSERT: Oct. 8, 2018

Please send affidavit to:

Chatham County Purchasing and Contracting Department

1117 Eisenhower Drive, Suite C

Savannah, GA 31406

912-790-1622